

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403



Phone : Siliguri : (0353) 2512922, 2515647
: Jalpaiguri : (03561) 230874
Fax : (0353) 2510056

Memo No. : 1207/Egg/SJDA

Date: 11.06.2015

NOTICE INVITING QUOTATION

NIQ NO: 003 / Engg / Elect / 2015 - 16 of SJDA (Re – Quotation)

Sealed quotations are invited by the undersigned on behalf of Siliguri Jalpaiguri Development Authority from the Bonafide and experienced Agencies having experience in similar nature of work or street light electrification work as mentioned below.

Name of Work: Maintenance of Street Light Poles and fittings, located at Southern & Western part of Siliguri.

Sl. No.	Location of the Street Light Poles	Nos. of poles (Approx.)	Nos. of Light Fittings (Approx.)
01	Nowkaghat More to 3 rd Mahananda Bridge.	42 nos.	60 Lights.
02	Kawakhali Main Road(From Toll) upto N B Medical College and Hospital.	45 nos.	45 Lights.
03	Island at Fulbari Bypass Jn. Goaltuli More.	04 nos.	7 Lights.
04	Fulbari Truck Terminus including Glow Signboard & Toll point.	09 nos.	26 Lights.
05	Porajhar Main Road.	23 nos.	23 Lights.
06	From NBMC Kali Bari to Hotel Sunview on Kawakhali Main Road (Ratanlal Brahmin Sarani).	31 nos.	31 Lights.
07	Kawakhali - Bidhanpally Township.	269 nos.	210 Lights.
08	Fulbari Main Road More to Zero Point (Bangladesh Border) including LCS compound at BOP.	82 nos.	89 Lights.
09	Jorapani Bridge near Dooradarshani Kendra. .	30 nos.	30 Lights.
10	Thichnikata GP Area.	147 nos.	135 Lights.
11	Food Park at Fulbari Bypass Road.	37 nos.	46 Lights.

Scope of Work with Terms and Conditions: -

- The Street Light Poles will be handed over such as they are.
- The Agency will have to check, repair and or replace and or rectify (as required) the Poles and all the related parts and its fittings, O.H/ U.G line/cable and CFL/ Vapour/ Metal /LED lamps, also have to keep the poles straight in position with cement concrete (1:2:4), plaster (6:1) etc. all complete, so that the pole lights keep on glowing. Skilled electricians/wiremen who are having requisite certificate from the Director of Electricity will have to be engaged and must ensure about the necessary safety measures. SJDA will not be responsible for any accident of the staff/worker(s) engaged by the Agency. In any case if happened, Authority will not provide any compensation for any such accident.
- The Agency will have to Paint (2 coats) the steel poles and its arms, loop boxes and feeder pillar boxes etc. with synthetic paint of approved make, colour and brand including preparation of surface by sand paper /emery paper, cleaning etc. for receiving fresh coat of paint and have to engrave the wards "SJDA" with its "Logo" in all the poles surface once in the first year only.
- Validity of Trade Licence, P.Tax, VAT, Contractory & Supervisory Licences must be ensured every year. Failure of any one, a penalty of Rs.1, 000.00 per day from the Quoted rate/Performance Guarantee deposit.
- Routine inspection should have to be made during peak-hours i.e (in the Evening) in each and every day.
- Agency must have to ensure that all the poles and its lights are lighted up and put off in time by setting of Timer switch (Agency have to provide where not available) during summer and winter suitably. Manual operation will not be accepted.
- If lights found or reported glowing before or after the setting time or not glowing after the setting time, a sum of Rs.70 for each light per day will be deducted from the quoted rate/ Performance Guarantee deposit without making any further communication.
- If any light of his jurisdiction is seen or reported not glowing for consecutive 2 (two) days or found broken, a sum of Rs. 50 for each light per day from the third day onwards will be deducted from the quoted rate/ Performance Guarantee deposit without making any further communication.
- If it is found that more than 15% of each stretch, may be in a scattered location, not glowing/ broken, an amount of Rs.1000.00 (one thousand) from day 1 (one) will be deducted from the quoted rate/ Performance Guarantee deposit additionally along with existing penalty charges as on (g) and (h).

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- j) The Agency shall be responsible for keeping upto date the distribution box, feeder pillar box/ panel Board, service connection, meter box unit, timer machine and switch, loop box etc.
- k) All tools and plants, ladder, electrical apparatus, use of any vehicles if required etc. will have to be arranged and all costs will have to be borne by the Agency.
- l) All the poles with light fittings including lamps and other related parts to be handed over to the Authority in good and functional condition /position before the end of the contract period. A joint verification will be done before the expiry of the contract on any day but within 15 (fifteen) working days. All dues will be released only after a satisfactory report of the visit, otherwise penal charge will be implemented as per contract conditions.
- m) Any major breakdown / defects should immediately be brought to the notice of the concern Assistant Engineer or Sub-Assistant Engineer. For any repairing work, if lights have to be put on daytime, concern Assistant Engineer must be informed in advance over telephone and or via SMS.
- n) On selection, Performance Guarantee of Rs.1,00,000/- (One Lakh) have to be deposited in favour of SJDA at the time of Formal Agreement within 7 (Seven) working Days.
- o) If instructed to maintain any new area / stretch or withheld any stretch or part, addition or subtraction of maintenance cost will be done proportionately from the appropriate yearly quoted amount. Calculation will be done based on the maintenance cost per Light Fittings per day multiplied by number of remaining days of the year. All the terms and conditions will remain be same.
- p) The Bill will have to be submitted quarterly and payment will be made after certification of the authorised Officer and after deducting the penalty charges (if any) and necessary taxes etc. as per Govt. norms.
- q) Maintenance contract will be valid **for a period of 3 (Three) years** but this Department has the right to terminate the contract by giving one month's notice depending on the performance of the Agency.
- r) The successful quotationer will have to execute an agreement with other formalities. For improper / insufficient maintenance the undersigned will reduce the rate as He deemed fit in conformity to the clauses of basic agreement. However, for disruption of electric supply due to fault of WBSEDCL or natural calamity the Agency will not be held responsible. But for any damage or theft caused due to any other reasons will have to be rectified within the quoted price.
- s) All works shall be executed in adherence to the Electricity Act, 2003.

A) Submission of Quotations: The quotationers shall submit their quotations in two sealed covers enclosed in a main sealed envelope either by Dropping in the respective **Tender Box** in the Office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority or By **Registered Post with A/D**, addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.

The sealed cover no.1 shall have to be superscribed as “**Part – I (Technical Bid)**” containing technical and financial documents / particulars as detailed under (B) below.

The sealed cover no.2 shall be superscribed as “**Part – II (Financial Bid)**” containing the rate/ amount including all charges **for Each Year** which should be quoted on quotationer's letter head, clearly mentioning the name of the work, NIQ No and the years as 1st, 2nd & 3rd year respectively.

B) Documents to be submitted: Self attested Copies of the following documents will be submitted by the quotationer /(s) for pre-qualification. Failure of submission of any of the documents as listed below will render the Tender/Quotation liable to be summarily rejected.

- Trade Licence.**
- Income Tax (I.T.) PAN.**
- Updated challan of P.Tax.**
- VAT Registration Certificate,(If registered).**
- Co-Operative Society Profile** with all relevant papers of its establishment.
- Valid Electrical contractors licence.**
- Electrical supervisors certificate of competency** in Parts 1,2,4,6(a),7(a) & 11 or equivalent **National Supervisors Certificate of competency.**

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- viii) List of Street lighting works/ Maintenance work /similar type of Electrical Works amounting to Rs. 2.00 Lac in a single job, executed by the Agency during last 5 years along with **Work Order & Completion certificate /Payment Certificate**.
- ix) A written declaration in the form of **Affidavit before Notary** as the correctness of the copies of all documents clearly mentioning the name of the work and NIQ no.
1. Last date & time of Submission: Last date for submission of Quotation offline/ Registered Post with AD:- **18/06/2015** upto 1:30 pm.
 2. Date and time of Opening of Quotations: **18/06/2015** at 2:30 pm (Part – I) and 4.00 pm (Part – II) in the Office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Pradhan Nagar, Siliguri.
 3. The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.
 4. The quotationers or their authorized representatives may be present at the time of opening. The schedule of opening may be altered depending on unavoidable circumstances.
 5. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
 6. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
 7. The lowest quotationer will have to enter into an agreement in SJDA's format within 7 (Seven) working Days else the same will be treated as cancelled.
 8. All details can be obtained from the website - www.sjda.org.

11/6/15
Chief Executive Officer

Siliguri Jalpaiguri Development Authority

Memo No. 1207/1(18)/Engg/SJDA

Date... 11.06.2015

Copy to: With request to display in their Notice Board.

1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
2. Commissioner, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, Northern Circle (Electrical), PWD, Siliguri.
10. Executive Engineer, Darjeeling Electrical Division, PWD, Siliguri.
11. Executive Engineer, Jalpaiguri Electrical Division, PWD, Jalpaiguri.
12. Executive Engineer(Electrical), NBDD, H.C.Road, Siliguri.
- ✓ 13. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
14. Assistant Engineer (Electrical), Siliguri Jalpaiguri Development Authority.
15. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
16. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

11/6/15
Chief Executive Officer

Siliguri Jalpaiguri Development Authority

Mr. Rini Saha
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11/6/15