

Siliguri Jalpaiguri Development Authority

Minutes of the pre-bid meeting held on 23.06.2026 at 04:00 P.M. regarding Online Expression of Interest (EOI) vide no. 104/Plg/2025-26/SJDA(2nd Call) dt. 11.06.2026 at SJDA for conducting present land use survey for the entire planning area of Siliguri Jalpaiguri Development Authority (SJDA) having an approximate area of **526878.12 acres** or **2132.24 SqKm.** comprising of total **531 mouzas.**

Members present:

| Sl No. | Name of members |
|--------|---|
| 1 | Sri. Vir Vikram Rai, WBCS (Exe.), Chief Executive Officer, SJDA. |
| 2 | Sri. Tushar Kanti Ray, Associate Planner, SJDA. |
| 3 | Smt. Rinki Saha, Junior Assistant Planner, SJDA. |
| 4 | Sri. Sayan Acharjee from All India Institute of Local Self- Government. (AIIILSG). |
| 5 | Sri. Amal Krishna Chakraborti from Pratik Care The Earth Geo Info Solutions Pvt. Ltd. |


After brief introduction and initial discussion following queries were raised by the intending bidders and decision of the authority has been communicated para wise.

| Sl. No | Page No. of EOI | Section and Clause Details | Content of EOI requiring Clarification | Change or clarification requested for by the intending bidders | Decision of the Authority |
|--------|-----------------|--|--|--|--|
| 1 | Page -01 | Earnest Money Deposit of e-procurement | The EMD to be submitted by the bidder is Rs. 2,00,000.00 | We request you to please exempt the EMD for MSME registered bidders, as per GoI 2017. | No waiver/change other than mentioned in the EOI. |
| 2 | Page -04 | Eligibility criteria | The intending bidders should produce credentials of a similar nature of work (comprising of Land Use Survey or Survey work of similar nature along with preparation of Base Map using GIS software etc.) for an area of not less than 852 Sqkm. during 5 (five) years prior to the date of issue of this notice. | We would request you to accept the work to be complete if the final notification/Gazette notification issued by the client or the plan has been signed and published in the website. | Final Gazette notification informing adoption of LUMR may be considered as completion of work. |
| 3 | Page -05 | Eligibility criteria: | The Consultancy firms Companies/ Organizations also should have prior experience of working in a similar domain and should be familiar with the features and characteristics appertaining to the Siliguri Jalpaiguri Development Authority like eco-tourism, tea tourism, international border, adjacency to | Since this clause has been kept keeping the strategic importance of the area, we request to allot 5 marks for this clause. To make the bid competitive. | No change in terms mentioned in the EOI. |

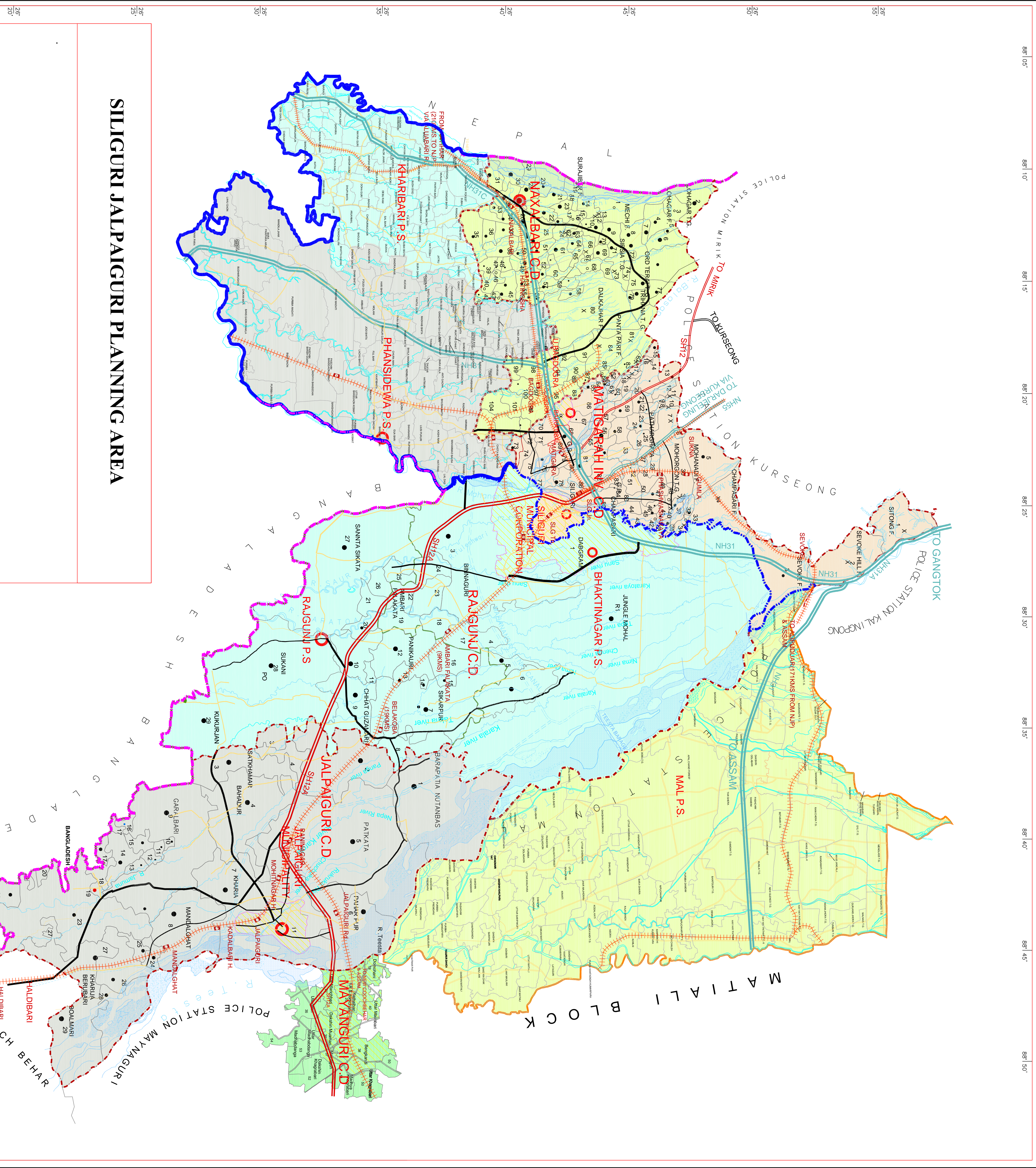
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| | | | national to national parks and sanctuary, foothills, chicken neck area, defence area, transport hub, earthquake prone area etc. | | |
| 4 | Page -08 | Activities & deliverables of the consultant: | Collection of (i) scanned images/hard copies of all mouzas within the jurisdiction of the Authority. | Do the consultant has to procure the cadastral maps/or SJDA will provide the cadastral maps. | The consultant has to procure latest available cadastral maps from respective authorities. |
| 5 | Page -08 | Differential Global Positioning System (DGPS) | Survey is to be conducted to establish the Ground Control Points for satellite imagery geo-rectification and cadastral/RS mouza sheets geo-rectifications (as per direction of the Authority). | Do we have to follow the AMRUT standard for the whole area? | Yes AMRUT standard of West Bengal. |
| 6 | Page -10 | Critical date and time schedule (online) | Pre-bid meeting date, time & venue 23.06.2026 at 04:00 P.M. | We request you to kindly arrange the meeting through online mode, so that people away from Siliguri can attend it. | Meeting held and the querist attended. |
| 7 | Page -08 | Educational Qualification and experience required | Surveyor | Do we need to submit 15 nos of CVs for the surveyors? | Yes. |
| 8 | Page -08 | Overlaying of previous LUMR on the digitized map prepared based on the present land use survey | The previous LUMR to be overlaid on the digitised map prepared based on the land use survey and to be maintained in separate layers. | If you can explain the process in details of this stage. It would be helpful for us to implement. | The process was clearly mentioned in the EOI and explained in the pre-bid meeting. |
| 9 | Page -11 | Stage 2 | Carrying out present land use survey | Which process needs to be followed for the land use survey: AMRUT OR URDPFI guidelines? | AMRUT Guidelines. |
| 10 | Page -11 | Stage 1 | Preparation of digitised base map. | Could you provide the map of the entire survey area? | Enclosed. |
| 11 | Page -17 | 10. ix. | Other terms & conditions. | Can you consider the penalty date? | No change other than |

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| | | | | | mentioned in the EOI |
| 12 | Page -4-5 | 2.E. iii | Eligibility criteria. Total work experience with appropriate documents. | Can the calculation of experience year be considered? | From the date of publication of this notice inviting EOI. |

All other queries raised by the intending bidders were resolved to the effect that existing clauses of the EOI should be retained and followed.


Chief Executive Officer,
Siliguri Jalpaiguri Development Authority

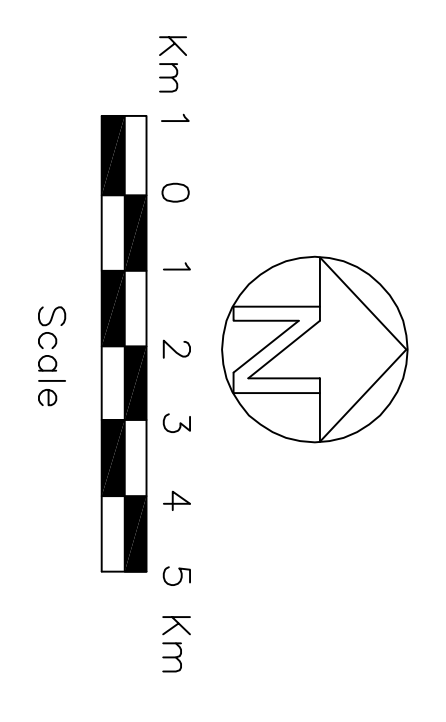
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SILIGURI JALPAIGURI PLANNING AREA

LEGEND

- INTERNATIONAL/STATE BOUNDARY
- DISTRICT BOUNDARY
- C.D BLOCK BOUNDARY
- POLICE STATION BOUNDARY
- NATIONAL HIGHWAY
- STATE HIGHWAY
- DISTRICT ROAD
- OTHER ROAD
- URBAN AREA
- RAIL LINE
- JL NO



88° 10' 88° 15' 88° 20' 88° 25' 88° 30' 88° 35' 88° 40' 88° 45' 88° 50'
 26° 15' 26° 20' 26° 25' 26° 30' 26° 35' 26° 40' 26° 45' 26° 50'