

SILIGURI JALPAIGURI DEVELOPMENT AUTHORITY

TENZING NORGEY ROAD, PRADHAN NAGAR, SILIGURI – 734 003

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

NOTICE INVITING TENDER

No.161 / ENGG/ 2017-18 of SJDA

Memo No. 1411 /IV/IV/Engg/02/17/SJDA

(QSF: ENGG 28 / 01)

Date: 28 /12/2017

Sealed tenders are invited on behalf of Siliguri Jalpaiguri Development Authority from reliable resourceful bonafide and experienced firms / companies / individual contractors of the following work:

1. **Name of work:** Repairing work at District Information and Cultural Office (DICO) at Arts Gallery Jalpaiguri.
2. **Name of Tendering Authority:** Chief Executive Officer, Siliguri Jalpaiguri Development Authority.
3. **Amount put to Tender:** Rs. 2,26,935.00
4. **Earnest Money :**Rs. 4,539.00
5. **Cost of Tender:** Rs. 700.00
6. **Time of completion:** 30 (Three Zero) Days.
7. All materials required for the proposed scheme including cement shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement to be submitted along with challan and test certificate. In the event of further testing opted by the Engineer-in- Charge, then such testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

8. **Issue of Tender Documents / Papers:**

- a) Intending tenderers may obtain the Tender Documents / Papers from the Cash Section of Siliguri Jalpaiguri Development Authority only on payment. The amount of cost of Tender should be deposited separately through NEFT RTGS of any scheduled Commercial Bank in India approved by RBI & having a branch in West Bengal drawn in favour of the **CHIEF EXECUTIVE OFFICER (CEO), SJDA. The acknowledgement with UTR No. should be submitted with Bid Documents.** [Account Details: i) Account Name – SILIGURI – JALPAIGURI DEVELOPMENT AUTHORITY, ii) Account No. – 912010035059401, iii) Bank Name – AXIS BANK LTD., iv) Branch Name – Hill Cart Road, v) IFSC – UTIB0001403 & vi) Bank Address – 32, Pradhan Nagar, Near Ramakrishna Vedanta Ashram, Hill Cart Road, Siliguri – 734 003] against each of the work. No tender paper will be sold beyond the last date of purchasing tender.
- b) **Last date & time of Purchasing Tender Form:** 09.01.2018 up to 5.00 PM.

9. **Submission of Tenders:**

- a) **Mode of submission:** The tenderers shall submit their tenders in two sealed covers enclosed in a main sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.

The sealed cover no. 1 shall be superscribed as “**Part – I (Technical Bid)**” containing technical and financial specification / particulars as detailed under 4 and 5 above along with the Earnest Money and cost of tender documents (if necessary).

The sealed cover no. 2 shall be superscribed as “**Part – II (Financial Bid)**” containing rate duly filled up, in the tender documents purchased in percentage terms At – Par, Below or Above than the Departmental Price Schedule attached for the work.

Documents to be submitted: Self attested Copies of the following documents will be submitted by the tenderer /(s) for pre-qualification. Failure of submission of any of the documents as listed below will render the Tender/Quotation liable to be summarily rejected in the form of Affidavit before Notary as the correctness.

- i) **Trade License.**
- ii) **Partnership Firm or Co-Operative Society Profile** with all relevant papers of its establishment.
- iii) **Income Tax (I.T.) PAN.**
- iv) **P. Tax registration certificate** with updated documents.
- v) **Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.**
- vi) **“Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017” / in terms of 4374 F (Y).**
- vii) **A written declaration in the form of Affidavit before Notary** as the correctness of the copies of all documents mentioning the NIT no. and name of the work.
- viii) **Payment Certificate(s) for the value of Rs. 2.26 Lac** within the last five financial years.
- ix) **Requirement of Credential** (As per G.O no- 04A/PW/O/10C-02/14, Dt-18.03.2015).

A	For 1ST Call of NIT: -
i.	Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender under the authority of State / Central Govt., State / Central Govt. undertaking / Statutory Bodies constituted under the statute of the Central / State Government during 5 (Five) years prior to the date of issue of the tender notice; or
ii.	Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender under the authority of State / Central Govt., State / Central Govt. undertaking / Statutory Bodies constituted under the statute of the Central / State Government during 5 (Five) years prior to the date of issue of the tender notice; or,
iii.	Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;
In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.	

N.B.: In case of 9. ix) [A i.] *Work Order, Completion Certificate with Gross Bill Value or Payment Certificate for successful completed work shall have to be submitted* but in case of 9. ix) [A ii.] the *Certificate of satisfactory running work shall have to be submitted.*

- x) The prospective bidders should have **own or arrange** the required Plant and Machineries (as **Not Applicable**). Conclusive proof of ownership (Tax Invoice, Way Bill, Delivery Challan, incorporation in the Balance Sheet as fixed asset) for each plant and machineries in working condition shall have to be submitted. If the same is already engaged in the other works, then name of client along with his contact number should be furnished in the declaration by the intended bidder countersigned by the client with tentative date of release of such Plant and Machineries where the same are presently engaged. In case of Lease of Machineries, original document of ownership from whom the lease is taken and authentic document in support of lease is to be submitted. If necessary, authority may inspect Plant and Machineries physically or call for the original documents as proof of Ownership of the same. [Non Statutory Documents]

Financial Instruments:

10. **Earnest Money:** The amount of Earnest Money Deposit (EMD) is 2% (Two percent) of the estimated amount put to tender must be submitted in the form of NEFT / RTGS of any scheduled Commercial Bank in India approved by RBI & having a branch in West Bengal which is to be drawn in favour of the **CHIEF EXECUTIVE OFFICER (CEO), SJDA**. The **acknowledgement with UTR No. should be submitted with Bid Documents**. [Account Details: i) Account Name – SILIGURI – JALPAIGURI DEVELOPMENT AUTHORITY, ii) Account No. – 912010035059401, iii) Bank Name – AXIS BANK LTD., iv) Branch Name – Hill Cart Road, v) IFSC – UTIB0001403 & vi) Bank Address – 32, Pradhan Nagar, Near Ramakrishna Vedanta Ashram, Hill Cart Road, Siliguri – 734 003] against each of the work. Payment in any other forms i.e.: NSC, KVP, cheques etc. will not be accepted. The Chief Executive Officer, if required by the bank will within 7 working days after being approached in writing with the instrument of EMD by the unsuccessful bidders, release the EMD pledged in his/her favour after opening of technical and financial bids, other than L1 and L2. EMD of L2 bidder is to be released only after issuance of LOI / LOA in favour of L1 within next seven working days thereafter.

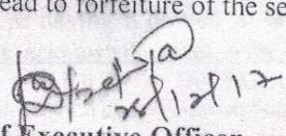
If such bidder(s), having participated in the 1st tender of a work which has been cancelled due to insufficient number of participants or otherwise intends to participate in the 2nd tender of the same work (2ND Call), they are to submit fresh EMD and no prayer for adjustment of previous EMD will be considered.

- b) Last date & time of Submission: 11.01.2018 up to 4.30 PM.

11. **Receiving of Tender Documents / Papers:** Tender will be received through tender box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Siliguri.
12. **Opening of Tenders:** "Part – I" will be opened on 15.01.2018 at 3.00 PM and the "Part – II" of the qualified tenderers will be opened on 15.01.2018 at 4.00 PM. The tenderers or their authorized representatives may like to present at the time of opening of both "Part – I" and "Part – II". The schedule of opening may be altered depending on unavoidable circumstances.

13. The tenderers shall have to show original copies of the submitted documents at the time of evaluation of the tenders.
14. Tenderer or his authorised representative must be present at the time of opening of "Part – I (Technical Bid)" & "Part – II (Financial Bid)".
15. **Details of Work:** The details of the work may be seen in the tender documents / papers or from the tendering wing of the Engineering Section.
16. The tendering authority is not bound to accept the lowest rates and reserves the right to cancel any or the entire tender / (s) without assigning any reason there to.
17. The rate quoted in the proper place of the tender form enclosed with the tender documents shall only be treated as valid and no other conditions along with or submitted later on shall be acceptable.
18. If the lowest rate comes to below 10 % of the estimated value then performance security @ 2.5% of the contract value should be paid in the form of Demand Draft in favour of CEO, SJDA before the process of Formal Tender, failing which action will be taken and the order will be treated as cancelled. The same may be released after completion of the work with value of at least 80%.
19. The respective bidders shall have experienced technical personnel (for retired personnel, age should not exceed 65 years as per recent Government Order), the minimum being one **Civil Diploma Holder** (Authenticated documents in respect of qualification & age and engagement along with self declaration by the Technical Person pertaining to **current engagement** shall have to be furnished while finalisation of the formal agreement. [Non Statutory Documents].
20. The bidder shall be required to properly maintain the work including all its components for a period of **3 (Three) years** from the date of completion and handing over to SJDA in proper format, a Security Deposit of 10% shall be deducted from each RA bill (up to 10% in total). 2% EMD is to be adjusted with the Security Deposit. The release of S.D. would be subject to quality and proper maintenance of the work and its components satisfactory for the entire period of **3 (Three) years**.
 1. Completion of 1st year from the date of completion – 30 % of SD
 2. Completion of 2nd year from the date of completion – 30 % of SD
 3. Completion of 3rd year from the date of completion – 40 % of SD

Failure to execute proper maintenance of the work for three years will lead to forfeiture of the security deposit.


Chief Executive Officer

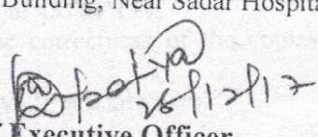
Siliguri Jalpaiguri Development Authority 28

Date: 28/12/2017

Memo No.: 411 /IV/IV/Engg/02/17/SJDA

Copy to: With request to display in their Notice Board.

1. Sabhadhipati, Siliguri MahakumaParishad.
2. Mayor, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri JillaParishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
10. Superintending Engineer, Northern Circle, PWD, Jalpaiguri.
11. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
12. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
13. Executive Engineer, Construction Board, Gayaram Build, H.C. Road, Siliguri.
14. Executive Engineer, Darjeeling Division, PWD.
15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
16. D.I.O., NIC, Siliguri for uploading in official website
17. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
18. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority