



## OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority (SJDA)

**AN IS/ISO 9001:2008 CERTIFIED ORGANISATION**

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: [sjdawb@gmail.com](mailto:sjdawb@gmail.com) Web: [www.sjda.org](http://www.sjda.org)

(QSF: ENGG 03 / 01)

Memo No.: 459/ENGG/2018 of SJDA

Dated: 26.04.2018

### NOTICE INVITING EOI (QUOTATION) NO. 001 / ENGG / 2018 – 2019 OF SJDA

#### EXPRESSION OF INTEREST FOR PLANNING, DESIGNING FOR BEAUTIFICATION AND GREEN ZONE DEVELOPMENT ALONG THE ROAD FROM DARJEELING MORE TO SUKNA, DIST. DARJEELING.

Sealed Expression of Interest (EOI) are invited by Siliguri Jalpaiguri Development Authority (SJDA) from the registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having experience of not less than five years in Planning, Designing and preparation of DPR.

#### About the Project:

#### BEAUTIFICATION AND GREEN ZONE DEVELOPMENT ALONG THE ROAD FROM DARJEELING MORE TO SUKNA, DIST. DARJEELING.

#### Scope of Work:

The work would include preparation of details of Architectural Drawings, including preparation of details of estimate of the proposed project:

- 1) Architectural Designs including preparation of Plans, with detailed Drawings, Architectural Details etc.
- 2) Preparation of detailed estimate, for the works.

#### ELIGIBILITY TO PARTICIPATE:

*Registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms* having not less than **five years** of experience in designing similar type of work may participate in this Expression of Interest (EOI). The Multi-Disciplinary Firms / Agencies / Consultancy Firms, who have executed similar projects, may also submit their proposals. All of them should also have experience in planning and designing of **at least one project of similar nature.**

#### SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER:

- a) The accepting authority/ SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid(s)/offer(s) including the lowest bid/offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post/e-mail/fax/courier.
- b) For selection/finalization of the offer/bid, at first responsiveness will be verified as per eligibility criteria and submitted documents.

#### BID DOCUMENTS

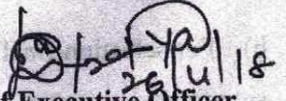
Technical bid shall contain.

- 1) Trade License/Company Registration Certificate valid at least up to the date of submitting their bid.
- 2) Income Tax (I.T.) PAN.
- 3) Experience on successful preparation of similar type of works specifying eligibility criteria.
- 4) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- 5) "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" / in terms of 4374 F (Y),

Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.

**TERMS & CONDITIONS:**

1. Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
2. As per the evaluation criteria specified above, selected successful bidder maybe called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.
3. The selected bidder will have to enter into an agreement of contract with SJDA.
4. The detailed drawings would have to be submitted by the Architect / Agency / Consultancy Firm **within 45 (forty five) days** from the date of issue of LOI.
5. Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.
6. Last date & time of Submission: **10.05.2018 up to 4.30 PM.**
7. **Receiving of Tender Documents / Papers:** Tender will be received through tender box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Siliguri.
8. Date of opening of Technical Proposals – **11.05.2018 at 12.00 A.M.**
9. Date of opening of Financial Proposals will be declared after technical evaluation.
10. No conditional bid/offer shall be accepted.
11. The Bidders shall have to show original copies of the submitted documents at the time of evaluation of the bids.
12. The Bidders or their authorized representatives may remain present at the time of opening of bids. The schedule of opening may be altered depending on unavoidable circumstances.
13. Any corrigendum, addendum, modification, extension, change etc. in the EOI/Bid including dates, venue, conditions, minutes of meeting etc. Bidders are advised to follow SJDA website ([www.sjda.org](http://www.sjda.org)) regularly related to the captioned project for all public announcements / communications.
14. Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.

  
**Chief Executive Officer**  
**Siliguri Jalpaiguri Development Authority**

Copy to: With request to display in their Notice Board.

1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
2. Commissioner, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
10. Superintending Engineer, Northern Circle, PWD, Jalpaiguri.
11. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
12. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
13. Executive Engineer, Construction Board, North Bengal Division, PWD (TE), Shaktigarh, Siliguri.
14. Executive Engineer, Darjeeling Division, PWD.
15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
16. D.I.O., NIC, Siliguri for uploading in official website
17. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
18. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

*(Signature)*  
26/4/18

**Chief Executive Officer**  
**Siliguri Jalpaiguri Development Authority**

*Robini Saha*  
*R. Saha*  
*26/4/18*