



OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority (SJDA)

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003

Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: sjdawb@gmail.com Web: www.sjda.org

(QSF: ENGG 03 / 01)

Memo No.: 1389/ ENGG / 2018 of SJDA

Dated: 18.12.2018

NOTICE INVITING EOI (QUOTATION) NO. 003 / ENGG / 2018 – 2019 OF SJDA

EXPRESSION OF INTEREST (EOI) FOR PREPARATION OF FEASIBILITY REPORT AND DETAILED PROJECT REPORT OF THE PROPOSED LAND CUSTOM STATION (LCS) AS WELL AS INTEGRATED CHECK POST FOR TRANSIT OF GOODS, SERVICES AND HUMAN BEINGS BETWEEN THE NEIGHBORING COUNTRIES AT JAIGAON, DIST. ALIPURDUAR, WEST BENGAL.

Sealed Expression of Interest (EOI) is hereby invited by Siliguri Jalpaiguri Development Authority (SJDA) from the registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having experience of not less than five years in preparation of DPR including Drawings & Design of various component within the Land Custom station (LCS) on a plot of land measuring about 12 acres at Mouza Torsha Tea Garden, J.L. No. 24, P.S. Jaigaon, Plot No. 852(P) Dist. Alipurduar, West Bengal.

About the Project:

The Land Custom Station (LCS) would be designed in such a way that minimum of the following components are accommodated:

1. Customs & Immigration Building.
2. Ware Houses for Perishable and non Perishable Goods.
3. Overhead Reservoir.
4. Underground Reservoir for firefighting purpose.
5. Toilet Block for ladies & gents.
6. Staff Facility and Security Room.
7. Truck parking area with amenities and facilities for the Drivers & Staff.
8. Weigh Bridge.
9. Separate entry and exit road, internal road and drainage network etc.
10. Truck inspection area.
11. Separate waiting area for the immigrants.

Scope of Work:

The work would include preparation of detailed project report including Architectural Drawings, Structural Designs and preparation of details of estimate of the various component of the LCS with bill of

quantities including sanitary, plumbing, electrical, firefighting arrangements, air conditioning if required, other ancillaries etc. The detailed estimate is to be prepared on the basis of PWD schedules. In case of non-scheduled items, analysis of rates may also be provided. The selected Consultant would have to provide the following:

1. Lay out plan of the project.
2. Architectural Designs including preparation of Plans, Elevations, Sections, Perspective Drawings, Architectural Details etc.
3. Detail design & drawings of Water Supply, Sewerage, Drainage, Electricals, Air conditioning and other related ancillaries.
4. Any change in Architectural and other Designs of the building as may be suggested must be done by the selected bidder free of cost. Also, any other unavoidable change is to be done by the selected bidder free of cost.
5. Preparation of detailed estimate, bill of quantities for the building and ancillary works like electrical, sanitary, fire-fighting arrangements, airconditioning etc. Vetting of estimate would be done by the Chief Engineer of Public Works Department and the fees for the same if any to be borne by the Architectural Agency / Consultancy Firm.
6. Preparation of Draft Tender Documents.
7. Periodical Architectural supervision of construction work including ancillary works.

ELEGIBILITY TO PARTICIPATE:

Registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having not less than **five years** of experience in preparing such DPR may participate in this Expression of Interest (EOI). The Multi-Disciplinary Firms / Agencies / Consultancy Firms, who have executed similar projects, may also submit their proposals. All of them should also have experience in planning and designing of **at least one project of similar nature costing Rs. 4 (four) Crores or above during the last three Financial Years ending 2017-18.**

SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER:

- a) The final selection/acceptance of the bid/offer shall be made by a Technical & Financial Evaluation..
- b) The accepting authority/ SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid(s)/offer(s) including the lowest bid/offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post/e-mail/fax/courier.

BID DOCUMENTS

Technical bid shall contain

1. Total Turnover of the company / firm for the last 3 years i.e. upto 31.3.2018 specifying eligibility criteria.

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1. Total Turnover of the company / firm for the last 3 years i.e. upto 31.3.2018 specifying eligibility criteria.
2. Partnership Deed with Registration Certificate in case of partnership firm / Trade License / Company Registration Certificate valid at least up to the date of submitting their bid.
3. Service Tax Registration Certificate.
4. Income Tax (I.T.) PAN.
5. Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
6. "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" / in terms of 4374 F (Y).
7. Auditor's Certificate for Turnover for the last three years, i.e., upto 31.03.2018.
8. Registration certificate of Council of Architecture valid at least up to the date of submitting their bid.
9. Experience on successful preparation of similar type of works specifying eligibility criteria.
10. Key professional staff qualification and competence for the assignment (Details of Architects and Engineers).
11. Concept proposal.

Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.

TERMS & CONDITIONS:

- (1) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
- (2) All related expenditure incurred by the bidders for preparation, submission, clarification, etc. shall not be borne by SJDA.
- (3) As per the evaluation criteria specified above, selected successful bidder maybe called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.
- (4) The selected bidder will have to enter into an agreement of contract with SJDA within 10 (ten) days of issuance of the LOI.
- (5) The detailed project report would have to be submitted by the Architect / Agency / Consultancy Firm within 2 (two) months from the date of issue of LOI.
- (6) The building plan must conform to the prevailing rules of the Sanctioning Authority. Fire safety norms must be as per relevant B.S. Codes and National Building Code.
- (7) **Fees Payable:** -

Fee would be paid as a percentage of the Total quoted / accepted Fee inclusive of taxes as mentioned against each item of works as per following. Payments will be released only after approval by the Competent Authority.

(i) Preparation of details of Architectural designs drawings: -

- a) Soil test and traverse and level survey and Concept drawings – 15%
- b) Detailed Architectural designs & drawings – 20%

(ii) Preparation and sanction of DPR from SJDA

and other competent authority – 20%

(iii) Structural Designs including the items indicated below – 40%

- a) Preparation of Details of Structural designs & drawings
- b) Preparation of Estimates with Bills Of Quantities (BOQ)
- c) Sanitary and Plumbing designs & drawings
- d) Electrical designs & drawings
- e) Firefighting arrangements
- f) Air conditioning Systems if required
- g) Other ancillaries etc.
- h) Preparation of Draft Tender Documents

(iv) Periodical Architectural Supervision during construction period – 5%

(v) All other relevant works as applicable within these parameters

The stages of payment may, however, be finalized during the Pre-Bid Meeting in consultation with the participating bidders.

(8) Separate tender/ bid will be invited by the appropriate Department for construction of the Proposed Project. Construction supervision shall have to be taken up by the selected bidder after actual construction begins (to be communicated separately) and shall continue till completion of the project in the field. The periodical supervision should preferably be once in a week. If required, the frequency of visits to the Project site might be increased.

(9) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

(10) The payment shall be based on progress of works as stated under clause (5) above. Maximum of 95% (ninety five percent) payment shall be made on achieving 100% (hundred percent) of each item of works. Balance 5% (five percent) payment shall be made on completion of the whole project and on carrying out modifications, if any, successfully. If no component of the works as stated is executed by the selected bidder, for whatsoever reason, no payment shall be made.

(11) Last date & time of Submission: **26.12.2018 up to 4.30 PM.**

(12) **Receiving of Tender Documents / Papers:** Tender will be received through tender box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Siliguri.

(13) Date of opening of Technical Proposals – **27.12.2018 at 11.30 A.M.**

(14) Date of opening of Financial Proposals will be declared after technical evaluation.

(15) No conditional bid/offer shall be accepted.

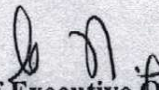
(16) The Bidders shall have to show original copies of the submitted documents at the time of evaluation of the bids.

(17) The Bidders or their authorized representatives may remain present at the time of opening of bids. The schedule of opening may be altered depending on unavoidable circumstances.

(18) Bidder shall not be in a conflict of interest with one or more parties in the bidding process.

(19) Any corrigendum, addendum, modification, extension, change etc. in the EOI/Bid including dates, venue, conditions, minutes of meeting etc. will be uploaded in the SJDA website (www.sjda.org) which will be treated as public announcement / communication required for the EOI/ Bid and EOI/Bid will be treated as revised accordingly. Bidders are advised to follow SJDA website (www.sjda.org) regularly related to the captioned project for all public announcements / communications.

(20) Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.

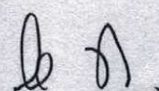

Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Memo No.: 1389/1 (19) / ENGG / 2018 of SJDA

Dated: 18.12.2018

Copy to: With request to display in their Notice Board.

1. District Magistrate, Darjeeling.
2. District Magistrate, Jalpaiguri.
3. Superintendent of Police, Darjeeling.
4. Superintendent of Police, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Addl. Executive Officer, Siliguri Mahakuma Parishad.
7. Commissioner, Siliguri Municipal Corporation.
8. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
9. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
10. Executive Engineer, Northern Circle, PWD, Jalpaiguri.
11. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
12. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
13. Executive Engineer, Construction Board, North Bengal Division, PWD (TE), Shaktigarh, Siliguri.
14. Executive Engineer, Darjeeling Division, PWD.
15. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
16. Concern Assistant Engineer, Siliguri Jalpaiguri Development Authority, Siliguri.
17. D.I.O., NIC, Siliguri for uploading in official website.
18. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
19. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri


Chief Executive Officer
Siliguri Jalpaiguri Development Authority

*Attn: Subo
By upland.
18/12/18*