

# Siliguri Jalpaiguri Development Authority

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgay Road, Pradhan Nagar, Siliguri-734003



Phone : Siliguri : (0353) 2512922, 2515647  
: Jalpaiguri : (03561) 230874  
Fax : (0353) 2510056

Memo No. : 2033/21/Engg/Elect/49/15 /SJDA

Date: 07/12/2021

## QUOTATION NOTICE

NIQ-27 /Advertisement /2021-22 of SJDA.

Sealed quotation are invited from interested Advertising Agencies / individual, having experience for the similar type of work with good reputation for leasing the space for advertisement at the location mentioned hereunder, for a period of 1 (one) year which may be extended for another 2 (two) year on satisfactory execution of the work. With increment of 5% every year.

**NATURE OF WORK:** Rent for installation of advertisement boards.

**Location/Site:** 44 nos. LED Light poles located at 4<sup>th</sup> Mahananda Bridge, Jyotinagar, Ward No. 4.

**Base Rate:** Rs. 2,50,000/- + Government Taxes.

**Required value of credential:** Rs.1.00 lakh for a similar type of works done within last five years.

**Earnest Money:** Earnest money amounting to Rs. 10,000/- has to be deposited through Net Banking (any listed bank) through ICICI Bank payment gateway or through RTGS/NEFT in favour of CHIEF EXECUTIVE OFFICER, Siliguri Jalpaiguri Development Authority.

**Bid Documents Submission:** The agency has to submit the quotation in a big envelop wherein two separate sealed envelopes will be there

### **In Envelop – ( Technical documents)**

1. Application in agency's letter pad.
2. Self – attested Xerox copy of PAN Card.
3. GST as per the Government Rules.
4. Certificate as proof of credential.
5. Trade Licence of Local Authority.
6. Registration Certificate for Registered Cooperative Societies.
7. Partnership deed for partnership firm.
8. Deposit slip of Earnest Money of Rs. 10,000/-

**(NB): all the documents should have full signature of the bidder.**

**In envelop – II :** The rate per annum to be quoted in letter pad (in both words and figure) without any over writing. Bidder shall sign in Full Signature upon rate quoted.

The sealed envelope has to be dropped in the drop box kept in Administrative Section. After verification of documents in Envelop – I only the rate of eligible tender (Envelope – II) will be opened.

**Last date for receiving quotation 16.12.2021 upto 3.00 pm.**

**Date of opening: 16.12.2021 after 3.30 pm.**

  
**Chief Executive Officer**  
**Siliguri Jalpaiguri Development Authority**

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## Terms and Condition: -

1. The Kiosks size should be not above 4 ft x 3 ft in each pole.
2. The site of installing advertisement is 44 Nos of LED street light Poles located at the site 4<sup>th</sup> Mahananda Bridge, Jyotinagar, ward no. 4.
3. The agency shall not make any addition or alternation of the structures.
4. The agency should take care that no damage to the property is caused from the part of the agency or his employee and the agency shall be responsible to reimburse/compensate for any such damage.
5. The agency shall not exhibit such Ad. Matter which are obscene in character and test and may disturb public peace and tranquillity. No matter relating to items that may cause health hazard like tobacco products or liquor etc. shall advertised.
6. The agency may be allowed to display Ad matters initially for a period of 1 (one) year, it may be extended for another one year, subject to minimum increase 5% rate every year. On satisfactory performance.
7. Necessary GST documents as per the government rules to be furnished by the agency.
8. Payment for the next year tenure to be made before the beginning of the tenure.
9. The agency has to quote the rate for one year. Normally the highest bidder will be given the order for display right.
10. The authority has the right to accept or reject rate of any of the quotation without assigning any reason thereof. The authority also reserves the right to cancel the quotation at any time.
11. The agency may display awareness generating messages.
12. The defaulter agency in respect of any of the works of SJDA will not be allowed to participate in the bidding process.
13. The selected agency will have to sign an agreement with the authority.
14. The agency shall maintain safety measures while installing advertisement materials to avoid any accident that may endanger public safety and the agency shall solely be liable for any such situation.



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15. The Agency shall maintain that the materials in display will not disturb and put hindrance to the traffic movement.
16. The agency shall have to bear the cost of electricity bill only in case the agency installs glow boards/ illumination boards that consume electricity.
17. The agreement may be cancelled any time without compensation in the event of Natural calamities, War, Govt. Direction etc. or for any such events beyond the control of the Authority, or where the agencies entrusted / engaged in illegal/unlawful activity in the said location/premises.
18. The successful quotationer have to deposit full amount of the accepted rate in 1 (one) instalment in advance within 7 (seven) days from the date of receipt of other letter.
19. The quotationer whose rate will be accepted shall have to deposit taxes as applicable, separately.
20. Rate should be quoted excluding GST and other government taxes. The GST and other applicable government taxes will be borne by the successful agency who will be awarded the work order.

*Sd/-*  
Chief Executive Officer,  
Siliguri Jalpaiguri Development Authority

Memo No: 2032/1(6)/2/Engg/Pln/49/15

Date: 07/12/2021

Copy forwarded for information and taking necessary action to:

1. The Additional Executive Officer, Siliguri Mahakuma Parishad.
2. The Sub – Divisional – Officer, Siliguri.
3. The Superintending Engineer, SJDA.
- ✓ 4. The Associate Planner, SJDA for uploading website.
5. The Finance Officer, SJDA.
6. Office Notice Board.

*[Signature]*  
Chief Executive Officer,  
Siliguri Jalpaiguri Development Authority