

Siliguri Jalpaiguri Development Authority

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgay Road, Pradhan Nagar, Siliguri-734003



Phone : Siliguri : (0353) 2512922, 2515647
: Jalpaiguri : (03561) 230874
Fax : (0353) 2510056

Memo No. : _____/SJDA

Date: _____

QUOTATION NOTICE

Notice No. 29/Rent Shop/ Admn/ SJDA for 2021-22 (2nd call)

Siliguri Jalpaiguri Development Authority (SJDA) for allotment of shop/Office space at 1st floor of Shahid Bhagat Shingh Commercial Complex, Sevoke Road, Siliguri on monthly rent basis subject to applicable laws and regulation as given below:

Vacant Shop	Earnest money	Reserved price per month
Q1-2,3 & 4	Rs. 20,000/-	Rs.10,000/-

The allotment will be made to the bidder quoting the highest rate as may be submitted in the sealed cover provided that the highest bid obtain is higher than the Reserve Price fixed for the concerned shop. The rate is to be submitted in format in "Annexure – A" signed by the applicant.

The application has to be accompanied with earnest money Rs. 20,000/- to be deposited only through demand Draft drawn in favour of **CHIEF EXECUTIVE OFFICER, SILIGURI JALPAIGURI DEVELOPMENT AUTHORITY** payable at **SILIGURI** along with the application without earnest money application will be rejected outright and will not be considered. Earnest money without interest of unsuccessful bidders will be refunded within a period of 30 (thirty) days from the date of declaration of successful bidder, while that of successful bidders shall be adjusted. **Last date and time for receipt of offers shall be up to 3.00 P.M on 15.03.2022.** documents complete in all respect and signed on all page in a Sealed envelope containing the offer with requisite amount towards Earnest Money should be superscribed "**BID DOCUMENTS WITH OFFER FOR ALOTMENT OF SHOP/OFFICE SPACE AT 1ST FLOOR OF SHAHID BHAGAT SINGH COMMERCIAL COMPLEX, SEVOKE ROAD, SILIGURI ON MONTHLY RENT BASIS, SHOP No AS MENTIONED ABOVE** in the matter stated in details in website www.sjda.org have to be submitted in the SJDA office, Tenzing norgey road, Hill cart road, P.O. PRADHAN Nagar. Siliguri – 734003, the quotation shall be opened at **3.30 p.m. 15.03.2022** in presence of Applicant – Bidders or their authorised representative who choose to be present.

SJDA reserves the right to accept / reject any or all offers at its sole discretion without assigning any reason whatsoever and the same will be binding on the Application – Bidders.

TERMS AND CONDITIONS

1. The monthly rent of the said premise will be assessed as per the rate by the participant not below of Rs. 10,000/- per month excluding GST and other Govt. taxes. The rate is to be submitted in format in Annexure – A" signed by the applicant. GST and other government taxes have to be borne by the tenant. Also the rent shall be enhance by the 20% present rent after every 3 (three) years as per no, 2126(80)-LL/W/1R-49-2021 dated 29.04.2013 or as per the government guidelines existing at the time.
2. The tenant shall pay the monthly rent according to English calendar month, and the payment should be made within 7 days of the next month, either by cheque or in bank challan in any bank time to time.
3. Siliguri Jalpaiguri Development Authority (SJDA) shall provide No Objection Certificate to the tenant for obtaining electric and water connection for their use.

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4. That the said premises during tenancy period shall also maintained in good and perfect condition by the tenant.
5. That the tenant may also provide own security guard for their Tenancy area.
6. The tenant shall not be allowed to sub-let or assign the said rented premises or any portion thereof to anybody nor he shall be permitted the same or any portion thereof to be occupied by any other person/persons without the written consent of the SJDA.
7. That the tenant shall not be allowed or entitled to make any additions to the below scheduled property which involves structural change without written consent of the SJDA but the tenant shall however be entitled to erect wooden and other light weight partition, cabin and air conditioners may be allowed without hampering the main structure and to make alteration in additions to light paints, wiring, plumbing and sanitary fixtures with the consent of the SJDA.
8. That the tenant shall remove at his own cost day by day and every day all refusals, ashes, offal and dirt of every kind and keep the said premises clean and hygienic condition at their cost.
9. That the tenant shall not create any nuisance/disturbance to any other names / tenant within the complex.
10. That the SJDA shall have the right of access into the tenanted premises at all reasonable time for the inspection of the premises in presence of tenancy.
11. That either party if necessary may terminate the tenancy before tenancy period by serving three month prior notice in writing prosperity with a strong reasonable ground. In such case SJDA shall refund the amount of unadjusted advance rent, if any to the tenancy.
12. That if tenant fails to pay the monthly rent on 3 (three) consecutive month, than tenancy may be terminated by the 1st party due to non-payment of monthly rent.
13. Rent shall be paid by tenant within 7 (seven) days of every month for which rent in due.
14. That for any other matter or matters which are not specifically mentioned in this tenancy agreement the provisions of the West Bengal premises tenancy Act. 1956 shall be applicable.
15. Failure to pay the rent on the part of tenant within the stipulated time will attract penal interest @ 16% per annum and failure to pay rent for three consecutive months shall make the tenant liable to terminate the agreement. In such case, security deposit will be adjust against the dues.

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Chief Executive Officer,

Siliguri Jalpaiguri Development Authority

Memo No. 287/1(6)/I/Admn/343/15 Date... 04/03/2022

Copy forwarded for information to:-

1. Commissioner, Siliguri Municipality Corporation.
2. Sub - Divisional - Officer, Siliguri Sub - Division.
3. AEO, Siliguri Jalpaiguri Development Authority, for publicity in the Newspaper.
- ✓ 4. A.P. Siliguri Jalpaiguri Development Authority, for uploading in the website.
5. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
6. Notice Board, Siliguri Jalpaiguri Development Authority, Jalpaiguri.

SS
Chief Executive Officer,

Siliguri Jalpaiguri Development Authority

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A nphm
4/3/22

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Annexure – A

QUOTATION FORM

1.	Name of the firm / agency	
2.	Address of the firm / agency	
3.	Telephone / Mobile no. of the concerned person	
4.	Name designation and address of the authorities person of the firm / agency	
5.	Last date and time submission the quotation	

SUB: Submission of Bid/Quoted Rate.

Rent for Q1 – 2, 3 & 4 Shahid Bhagat Shingh Commercial Complex, Sevoke Road, Siliguri	Rate to be quoted per month