

Siliguri Jalpaiguri Development Authority

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734003



Phone : Siliguri : (0353) 2512922, 2515647

: Jalpaiguri : (03561) 230874

Fax : (0353) 2510056

E-mail: sjdawb@gmail.com

Memo No.: 834/2111/Admn/Plg/14/95/P-XIII /SJDA

Date: 20.05.2022

NOTICE INVITING QUOTATION

No. 74/21-22/Plg/SJDA(3rd Call) dated 20.05.2022

Sealed quotations are invited by the undersigned from reputed company for Seqrite Endpoint Security License Renewal for 3 years at SJDA office, Siliguri. Interested agencies may quote for the following items in the following format inclusive all taxes, as applicable.

Sl No.	Particulars	Quantity (in nos.)	Rate (inclusive of all taxes)
1.	Seqrite Endpoint Security License Renewal for 3 years	47 users	--

1. Submission of Quotations:

A) Mode of submission: The quotationers shall submit their quotations in sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734003.

B) Documents to be submitted: Copy of the following documents will be submitted by the quotationer/(s) for pre-qualification.

- Trade License/Company Registration Certificate.
- Income Tax (I.T.) Return for previous two years.
- Professional Tax (P.T.) Registration Certificate / updated challan.
- Valid 15-digit Goods and Service Taxpayer Identification Number (GSTIN) under GST Act, 2017. "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" in terms of 4374 F (Y) dt. 13.07.2017 of Finance Department, Govt. of West Bengal.

* All required documents must be updated.

9. Receiving of Quotations: Quotation will be received through box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri.

10. Last date & time of Submission: 30.05.2022 up to 3.00 PM.

11. Opening of Quotations: Quotation will be opened on 30.05.2022 at 4.00 PM.

12. The quotationers shall have to show original copies of the submitted documents as and when demanded by the authority.

13. The quotationers or their authorized representatives may like to present at the time of opening of quotation. The schedule of opening may be altered depending on unavoidable circumstances.

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14. Quotationer shall not be in a conflict of interest with one or more parties in the bidding process.
15. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post/e-mail/fax/courier.
16. The lowest quotationer will have to enter into an agreement in SJDA's format within **7 (seven) Days** else the same will be treated as cancelled.

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Chief Executive officer,

Siliguri Jalpaiguri Development Authority

Memo No. _____/SJDA

Copy forwarded for information to:-

1. District Magistrate, Darjeeling.
2. District Magistrate, Jalpaiguri.
3. Additional District Magistrate, Siliguri.
4. Principal, North Bengal Medical College & Hospital, Siliguri.
5. Sub Divisional Officer, Siliguri.
6. Commissioner, Municipal Corporation, Siliguri.
7. Additional Executive Officer, Siliguri Mahakuma Parishad, Siliguri.
8. Sr. Area Manager, N. F. Railway, NJP.
9. Post Master, Head Post Office, Siliguri.
10. Sub Divisional Information and Cultural Officer, Ghosh Villa, Siliguri.
11. Accounts Officer, SJDA.
12. A.P., SJDA, Siliguri for uploading in website.
13. SJDA Notice Board.
14. SJDA website.

MSW
Chief Executive Officer,
Siliguri Jalpaiguri Development Authority