



Siliguri Jalpaiguri Development Authority

A statutory body under Department of UDMA

An IS/ISO 9001:2008 Certified Organisation

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734003

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Memo No.: 443/I/Admn/809/2022

Dated: 31.08.2022

NOTICE INVITING BID (E- BIDDING) NO-19 /ADMN/VIDEO CONFERENCING UNIT/ 2022 – 2023 **OF SJDA**

Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA), Siliguri invites ONLINE BID (E-BID) for Implementation of video conferencing system towards procurement of new VC, Display & IT equipments for SJDA Conference Hall.

Name of Work: Supply , delivery, installation and commissioning of Video Conference Unit at SJDA Conference Hall.

1. E- Filing: In the event of e-Filing, intending bidder has to download the bid document from the <http://wbtenders.gov.in> directly by the help of Digital Signature Certificate. Details are narrated in "Instruction to Bidders". **Tender time schedule stated at Page No.02 of 07.**
2. Quoting of Rate: ALL THE INTENDING BIDDERS SHOULD OFFER THE RATE ON THE BASIS OF UNIT AS PER THE SCHEDULE IN ANNEXURE "A" including GST and all taxes.
3. Earnest Money amounting to Rs.50,000/- (Rupees fifty thousand only) to be submitted online in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority (To be converted into Security Deposit on selection of successful bidder). At the time of uploading the E-Bid, the intending bidder should select the Bid and initiate payment of pre-defined EMD for that Bid by selecting from either of the following payment modes:
 - i) Net banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway.
 - ii) RTGS/NEFT in case of offline payment through bank account in any bank with his/ her tender/ bid as per Memorandum No.3975-F (Y) dated.28/07/2016 of Secretary to the Govt. of West Bengal, Finance Department. The L1 bidder shall make the Agreement in N.J. Stamp with SJDA within 7 days after getting the letter of acceptance (LOA).
4. Eligibility criteria for participation in bid:
 - a. Experience:
 - i. The bidder should be either an OEM of all the quoted items or a business partner/system integrator/distributor, duly authorized by the OEM, to quote for this tender.
 - or
 - ii. The bidder should have successfully executed a single Purchase /Work Order for Supply, Installation & Commissioning of Video Conferencing System in any

Government / Semi Government /Undertakings/ Autonomous/ Statutory bodies and Local Bodies with amount not less than 4 (four) lakhs during the preceding three (3) years reckoned from the last date of submission of bid.

- b. Valid Trade License
- c. Pan Card, Income Tax (Sarl) Acknowledgement receipt for Assessment year 2019-20, 2020-21, 2021-22
- d. Professional Tax receipts Challan for the year 2019-20, 2020-2021, 2021 - 2022, to be accompanied with the Technical Bid document.
- e. Registered Unemployed Engineers' Co-operative Societies/ Unemployed Labour Co. Operative Societies are required to submit as follows
 - i) Valid Registration certificate issued by the Co-operative Deptt.
 - ii) Audit report audited by Co-operative Deptt. for the year not earlier than 2019-20.
 - iii) Resolution copy of Last Annual General Meeting authenticated and certified by the appropriate Authority in this regard.
- f. The partnership firm shall furnish the registered partnership deed. e. Any change of BOQ will not be accepted under any circumstances.
5. GST, Royalty & all other statutory levy/ Cess if applicable will have to be borne by the agency.

6. Date & Time Schedule:

Sl No	Particulars	Date & Time
1	Date & Time of Publishing of online Bid	06.09.2022 at 4.00 p.m.
2	Bid documents download and uploading of bid start date and time (online)	06.09.2022 at 4.00 p.m.
3	Bid proposal download & Uploading ended date & time (online)	22.09.2022 at 4.00 p.m.
4	Bid opening date for Technical Proposal (online)	26.09.2022 at 11.00 a.m.
5	Bid opening date for Financial Proposal (online).	Will be declared after technical evaluation.

7. Defaulter agencies w.r.t any works awarded earlier by SJDA will not be considered for the works.
8. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bid, the Chief Executive Officer, Siliguri Jalpaiguri Development Authority reserves the right to reject any application for participating in the Bid and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.
9. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.
10. The agency shall not make any addition/ alteration or construct any structure at the site.
11. No CONDITIONAL/ INCOMPLETE TENDER will be accepted under any circumstances
12. In case of Quoting rates, no multiple rates will be entertained by the SJDA. Page 3 of 6

13. Normally lowest bidder will be accepted & work order given but the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, reserves the right to cancel the NIB without assigning any reasons thereof and no claim in this respect will be entertained. L1 will be declared to the bidder whose rate is found to be lowest after adding the rates of all the items.
14. During scrutiny, if it is come to the notice to bid inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer/ bidder will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
15. Before issuance of the work order, the bid inviting authority may verify the credential & other documents of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufactured or false in that case, work order will not be issued in favour of the bidder under any circumstances.
16. The engagement may be cancelled any time without compensation in the event of Natural calamities, War, Govt. Direction etc. or for any such events beyond the control of the Authority, or where the agencies entrusted / engaged in illegal/unlawful activity in the said location/premises.
17. Refund of EMD: The Earnest Money of all the unsuccessful bidder will be refunded.
18. The bidder shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
19. The Successful bidder will also have to sign an agreement with the Chief Executive Officer, Siliguri Jalpaiguri Development Authority on requisite stamp. The bid documents along with other Terms and Conditions shall form part of the agreement and the Successful Bidder shall be bound himself / themselves to abide by the same. The undersigned shall also reserve the right either to accept or reject any or all the bids without assigning any reason whatsoever.

TECHNICAL SPECIFICATIONS OF VIDEO CONFERENCING SOLUTION

1. It is a high performance Video Conferencing and Collaboration solution keeping in mind real time application and high availability.
2. The Video Conferencing should support Desktop, Laptops, IPAD and Mobile devices for mobility and work on Windows, MacOS, IOS or Android Operating System.
3. The video conferencing system should support both on premise and cloud-based meeting subscriptions.
4. The video conferencing system should support content sharing during the meetings with cables and wirelessly as per user's requirement.
5. The solution should be highly scalable.

'ANNEXURE-A'

ITEMS WITH TECHNICAL SPECIFICATION AND QUANTITY.

SI No	Description of items with specification	Quantity
1	<p>Supplying and installation of Lap-top with following configuration including Testing and Commissioning etc. as required:</p> <ol style="list-style-type: none"> Processor Core i3 (12th Gen) Processor Memory 8GB RAM 1TB or more HDD 128GB SSD/ NVME WINDOWS 10 pro with WiFi Hardware interface SATA Display Size minimum 15.6 inch Resolution 1366 x 768 Built-in-speakers Built-in-microphone Graphics Coprocessor Memory Technology DDR4 Card Reader Multi card Battery life minimum 5 hours Pre-installed software Microsoft office 2016 Accessories: Laptop bag, power cord Warranty – 3 years. 	01
2	<p>Supply fitting fixing, installation and commissioning of speaker with following specification</p> <ol style="list-style-type: none"> Frequency response 50-20000 Hz Woofer SPL 90dB or better Warranty 3 years 	02
3	<p>Supply, fitting fixing, installation and commissioning of Digital Boundary Microphone with following specifications:</p> <ol style="list-style-type: none"> Maximum Pickup Range Approx. 4 m (radius) Pickup Method Stereo / Monaural Microphone Unit Unidirectional ECM parts X 4 Maximum Input Sound Pressure 110 dB spl Cordless/ Cable Length. 8.5 m or more Warranty 3 years 	01
4	<p>Supply, fitting, fixing, installation and commissioning of Analog Boundary Microphone with following specifications:</p> <ol style="list-style-type: none"> Pickup Range Approx. 2 m(radius), 360° Pickup Method Stereo / Monaural Microphone Unit Unidirectional ECM microphone parts x 2 Maximum Input Sound Pressure 110 dB spl Cordless / Cable Length 8.5 m or more Warranty 3 years 	01
5	<p>Supply, fitting , fixing, installation and commissioning of HD Communication camera with following specifications:</p>	

	<ul style="list-style-type: none"> a. Imaging sensor 1/2.8 type Full-HD, CMOS b. lens Motorised 12X zoom, f/1.6 to 2.0 (f=4.7 to 56.4mm; 35mm euivalent:36mm to 442.8mm) c. Focus Switching between auto and manual d. Focus distance Entire zooming range: 1.5m Wide end: 30cm e. Color separation optical system, On-chip color filter system f. Minimum illumination 3lx g. Effective Pixels HD 1080:50p h. Pan / Tilt Pan: $\pm 100^\circ$, Tilt: $\pm 30^\circ$ i. Zoom (optical/digital) 12x / 10x j. Connection Cable HDMI k. Extension Cable for the Boundary Microphone compatible l. Warranty 3 years. 	01
6	<p>Supply, fitting fixing and installation of Display 85 inch smart TV with following specifications:</p> <ul style="list-style-type: none"> a. Picture/Display Diagonal screen size: minimum 85 inch b. Display type- LED c. Smart TV d. Android e. Resolution standard 4K f. Panel technology: IPS g. Optimum resolution: 3840 x 2160 h. Aspect ratio: 16:09 i. Response time: 8 ms or less j. Touch sensitive or pen driven k. Pixel pitch: 0.429 x 0.429 mm or better l. Display colors: 1073 M or better m. Viewing angle (H / V): 178 / 178 degree minimum n. Panel resolution: 3840 x 2160 or better o. Connectivity Video input: VGA (Analog D-Sub), DisplayPort (1.2), DVID, HDMI (x3), Component (RCA), Composite (RCA) p. Video output: DisplayPort q. Sound Built-in speakers: 2 x 10W RMS or higher r. Built in WiFi s. MTBF: 50,000 hour(s) t. USB Playback Audio: AAC, AIF, AIFF, ASF, LPCM, M3U, M4A, MP3, MP4, WAV, WMA u. USB Playback Picture: BMP, GIF, JPEG, JPG v. USB Playback Video: M2TS, M4V, MK3D, MKV, MP4, MPEG, MPG, MTS, TS, TTS, VOB, WMV w. Warranty 3 years 	01
7	Ethernet cable for LAN Connection	As per requirement
8	AV Equipment Rack	01

All installation materials including power cables, interconnection cables, connectors and other accessories (including brackets, nuts, bolts, screws etc.) required for installation of the complete system shall be quoted. Completeness of the system will be responsibility of the bidder.

The bidder has to provide schematic diagram of the technical workflow to ensure the workability of the offered solution in all respects.

SPECIAL TERMS AND CONDITIONS

1. All tasks referred above must be executed as per the schedule provided by Siliguri Jalpaiguri Development Authority.
2. The bidder shall carry out all items of services assigned or entrusted to him/ them by an officer on behalf of SJDA and shall abide by all instructions issued to him/ them from time to time by the said officer.
3. The SJDA shall not be liable for any loss, damage, theft, burglary or robbery of any personal belonging, equipment's or vehicles of the personnel of the Firm/Agency deployed at the site.
4. The personnel deployed shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements/ administrative/organizational matters as all this may be of confidential/secret nature.
5. The incomplete and conditional bids shall not be considered and likely to be rejected in very first instance
6. The successful tenderer shall solely be responsible for settling/resolving any dispute/claim of his/her personnel during the pendency of the contract. No liability shall accrue to SJDA under any circumstances even after expiry of the contract.
7. The tender should be accompanied by detailed printed technical literature with specifications, make and model number of each item and sub-item quoted in the tender. Specifications given in the offer must match to the website and/or authentic printed technical literature or better otherwise the offers shall be rejected.
8. The bought out components should confirm to the make and model numbers mentioned in the offer.
9. It is mandatory to quote the latest and improved model of said instrument for pesticide residue analysis. Quote should not be for refurbished instrument. All losses during transport will have to be borne by the Bidder.
10. The Bidder must provide original guarantee/ warranty on manufacturer's letter head for satisfactory functioning of the equipment/ system and free service, replacement of parts and supply of consumables during warranty period from the date of successful and satisfactory installation of the equipment/ system.
11. Test reports/warranty certificates of the entire standard bought out items should be submitted.
12. it is implicit that the Bidder has guaranteed for the equipment's supplied are original and new including all its components and as per technical specifications mentioned in the technical bid. All the hardware and software supplied are licensed and legally obtained in the name of the SJDA
13. The all equipment's should be from one manufacturer only and should be from OEM (Original Equipment Manufacturer) having ISO certification.
14. Vendor should provide local technical service support.
15. Soft and hard copies of all mechanical components, assembly drawings (for codec cabinet), circuit diagrams, connection diagrams etc. should be supplied.
16. Supplier should extend support during warranty period (3 years) if any component or service problem comes.

17. The Bidder should agree for local customization and personalization (if any) of the proposed system during the implementation stage and during warrantee period in order to ensure smooth functioning and to create user friendly environment.
18. The successful tenderer is bound to carry out all items of work necessary for completion of the job even though such items are not included in the quantities and rates. Schedule of instruction in respect of such additional items and their quantities will be issued in writing by the SJDA.
19. The successful Bidder shall execute an agreement on non-judicial stamp paper with SJDA in accordance with the standard format enclosed immediately after receipt of order failing which the bidder's EMD may stand forfeited.




Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Memo No. 1443/1(7)/I/Admn/809/2022

Dated: 31.08.2022

Copy forwarded with a request to display on the Notice Board to:-

1. A.E.O., Siliguri Mahakuma Parishad, Siliguri
2. A.E.O., Jalpaiguri Zilla Parishad, Jalpaiguri.
3. Joint Secretary, NBDD, UTTARKANNYA, Fulbari.
4. The S.D.O., Siliguri
- ✓ 5. A.P., SJDA, for Website uploading.
6. Assistant Engineer, Tender, SJDA.
7. Notice Board, SJDA.


31/08/22

Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Smt. Rini Saha

31/08/22