



Siliguri Jalpaiguri Development Authority

A Statutory Authority Under Department of UDMA

An IS/ISO 9001:2008 Certified Organisation

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734003

Phone: Siliguri – 0353-2512922/2515647 Jalpaiguri – 03561-230874 E-mail: sjdawb@gmail.com

Memo No: 1837/I/Admn/830/22/SJDA

Date: 20/10/22

NOTICE INVITING QUOTATION

No. 79/22-23/Admn/Plg/SJDA dated 20.10.2022

Sealed quotations are invited by the undersigned from reputed company for supply of computer materials at SJDA office, Siliguri. Interested agencies may quote for the following items in the following format inclusive all taxes, as applicable.

Sl No	Item	Specification	Printer Make & Model	Required Brand
1	LJ Toner Cartridge	12A	HP 1020	OEM
				COMPATIBLE
2	LJ Toner Cartridge	16A	HP 5200	OEM
				COMPATIBLE
3	LJ Toner Cartridge	103A / W1103A Black	HP Neverstop Laserjet 1000a	OEM
				COMPATIBLE
4	LJ Toner Cartridge	28A / CF228A Black	HP Laserjet M403dw	OEM
				COMPATIBLE
5	LJ Toner Cartridge	88A	HP LJ1008/1108/1106/ P1007/P1136 MFP/ HP PM126a/ M202dw	OEM
				COMPATIBLE
6	LJ Toner Cartridge	05 A	HP 2055d	OEM
				COMPATIBLE
7	LJ Toner Cartridge	78 A	HP 1606dn	OEM
				COMPATIBLE
8	LJ Toner Cartridge	TN-2365	Brother DCP-L2520D	OEM
				COMPATIBLE
9	LJ Toner Cartridge	TN-2365	Brother DCP-L2541DW	OEM
				COMPATIBLE
10	LJ Toner Cartridge	Black MLT-D101S	SAMSUNG SCX3401	OEM
				COMPATIBLE
11	LJ Toner Cartridge	110 A	HP Laser MFP 136 nw	OEM
				COMPATIBLE
12	LJ Toner Cartridge	137 A	HP LaserJet M233sdw	OEM
				COMPATIBLE
13	OfficeJet Cartridge	T6641-B,T6642-C,T6643-M,T6644-Y	EPSON L360	OEM
				COMPATIBLE
14	OfficeJet Cartridge	T003-B, T003-C, T003-M, T003-Y	EPSON L3110	OEM
				COMPATIBLE
15	OfficeJet Cartridge	857 (Black, Yellow, Magenta & Cyan)	HP Officejet K7108	OEM
				COMPATIBLE
16	OfficeJet Cartridge	853 (Black, Yellow, Magenta & Cyan)	HP Officejet K7108	OEM
				COMPATIBLE

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Sl No	Item	Specification	Printer Make & Model	Required Brand
17	OfficeJet Cartridge	18 (Black, Yellow, Magenta & Cyan)	HP K8600	OEM
				COMPATIBLE
18	OfficeJet Cartridge	950 (Black)	8600 Plus MFP	OEM
				COMPATIBLE
19	OfficeJet Cartridge	951 (Cyan, Magenta & Yellow)	8600 Plus MFP	OEM
				COMPATIBLE
20	ImageCLASS	GPS/BT 925	Canon LBP6030B/MF 3010	OEM
				COMPATIBLE
21	Drum Unit	TN-2365	Brother DCP-L2520D/ Brother DCP-L2541DW	OEM
				COMPATIBLE
22	PCI Adapter	150 Mbps	--	TP Link
23	CD Bag	(50 capacity)	--	Moserbaer
24	CD Case	(single)	--	Moserbaer
25	CD Mailer	(single)	--	Moserbaer
26	CD-RE-Writable (CDRW)	(single)	--	Moserbaer
27	CD-WRITABLE (CDW)	(50 Pc. without case)	--	Moserbaer
28	DVD RW small	(single)	--	Moserbaer
29	DVD RW for big	(single)	--	Moserbaer/ Transcend
30	USB Extension Cable	(single)	--	Moserbaer/ Transcend
31	USB HUB with Power Adoptr	(single)	--	Logitech
32	Optical Mouse big	PS2 and USB	--	Logitech
33	USB Pen Drive	16 G.B	--	HP/Sandisk
34	USB Pen Drive	32 G.B	--	HP/Sandisk
35	USB Pen Drive	64 G.B	--	HP/Sandisk
36	Key Board	Big	--	HP/Logitech
37	Mouse pad	Small	-	Comfort/equivalent
38	Speaker (Bluetooth)	--	--	JBL/Zebtronics/Equivalent

Terms and Conditions:

1. The contract will be valid for one year from the supply order date.
2. Materials to be delivered to this office within a day from the date of requisition.
3. All the supplies are to be made in sealed pack, inspected by SJDA and then to be installed.
4. The license no. shall be given by the Agency alongwith the software and hardware wherever applicable.
5. Warranty, Service and support period shall be same as per the standard provision of the manufacturer/developer from the date of full and satisfactory installation and should be attended by the supplier/service provider as and when required.

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6. Rate shall be inclusive all the taxes.

7. Number of item may vary.

9. Submission of Quotations:

A) Mode of submission: The quotationers shall submit their quotations in sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734003.

B) Documents to be submitted: Copy of the following documents will be submitted by the quotationer/(s) for pre-qualification.

i) Valid Trade License.

ii) Income Tax (I.T.) Return for previous 2019-20, 2020-21 & 2021-22 years.

iii) Professional Tax (P.T.) / updated challan.

iv) Valid 15-digit Goods and Service Taxpayer Identification Number (GSTIN) under GST Act, 2017. "Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act, 2017" in terms of 4374 F (Y) dt. 13.07.2017 of Finance Department, Govt. of West Bengal.

* All required documents must be updated.

10. Receiving of Quotations: Quotation will be received through box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri.

11. Last date & time of Submission: 10.11.2022 up to 3.00 PM.

12. Opening of Quotations: Quotations will be opened on 10.11.2022 at 4.00 PM.

13. The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.

14. The quotationers or their authorized representatives may like to present at the time of opening of quotation. The schedule of opening may be altered depending on unavoidable circumstances.

15. Quotationer shall not be in a conflict of interest with one or more parties in the bidding process.

16. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post/e-mail/fax/courier.

Sd/-

Chief Executive Officer,
Siliguri Jalpaiguri Development Authority

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Date: 20/10/22

Copy forwarded for information to:-

1. District Magistrate, Darjeeling.
2. District Magistrate, Jalpaiguri.
3. Additional District Magistrate, Siliguri.
4. Principal, North Bengal Medical College & Hospital, Siliguri.
5. Sub Divisional Officer, Siliguri.
6. Commissioner, Municipal Corporation, Siliguri.
7. Additional Executive Officer, Siliguri Mahakuma Parishad, Siliguri.
8. Sr. Area Manager, N. F. Railway, NJP.
9. Post Master, Head Post Office, Siliguri.
10. Sub Divisional Information and Cultural Officer, Ghosh Villa, Siliguri.
11. Accounts Officer, SJDA.
12. A.E.O., SJDA, Siliguri for uploading in website.
13. SJDA Notice Board.
14. SJDA website.


20/10/22
Chief Executive Officer,
Siliguri Jalpaiguri Development Authority

