

Memo No. 3703/12/Plg/14/88/SJDA

Date.. 10/09/2013

SILIGURI JALPAIGURI DEVELOPMENT AUTHORITY

NOTICE INVITING QUOTATION FOR SELECTION OF ARCHITECT FIRM / CONSULTANT FOR PREPARATION OF ARCHITECTURAL PLAN INCLUDING INFRASTRUCTURAL PLAN FOR REDEVELOPMENT OF EXISTING BIDHAN MARKET, SILIGURI, DIST. SILIGURI, DIST. DARJEELING, WEST BENGAL

Notice No. 18 /13-14/ Plg/ SJDA

Applications are invited from reputed experienced (in specific field) consultants within 07.10.2013 for preparation of architectural plan including infrastructural plan for redevelopment of existing Bidhan Market, Siliguri, Dist. Siliguri, Dist. Darjeeling, West Bengal.

Site: At Bidhan Road, ward no. 11, Mouza – Siliguri, Dist. Darjeeling, West Bengal.

The scope of work will include but is not limited to the following

- i) Site evaluation and analysis after collecting available data at various offices.
- ii) Preliminary Design Concept.
- iii) Final Design with estimate of cost and bill of quantities for tendering and execution of work
- iv) Working drawings.
- v) Statutory drawings for sanction
- vi) As built drawings
- vii) Any other details required for execution of the project.

for the following works.

1. Environment Impact Assessment as per rules
2. Architectural work and site development
3. Structural engineering work
4. Sanitary, plumbing, drainage, water supply and sewerage work
5. Electrical work
6. Heating, ventilation and air conditioning work(HVAC)
7. Accoustical work
8. Landscaping
9. Graphic Signage

Selected agency will require to submit concept plan with details within 30 days from the date of selection.

1. The contract shall remain valid for a period of one year from the work order date / dated of commence of work.

2. Submission of Quotations:

- A) Mode of submission: The quotationers shall submit their quotations in sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.
- B) Documents to be submitted: Copy of the following documents will be submitted by the quotationer / (s) for pre-qualification
- i) Turn over of the company / firm of Rs. 5.0 crore in last 3 years i.e. upto 31.3.2013
 - ii) Trade License.
 - iii) Income Tax (I.T.) PAN.
 - iv) Professional Tax (P.T.) Registration Certificate.
 - v) VAT registration no.
 - vi) Registration certificate for Council of Architect
 - vii) Experience on successful preparation of similar type of works.

3. Receiving of Quotations: Quotation will be received through box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri.

4. Last date & time of Submission: 07.10.2013 up to 3.00 PM

5. Opening of Quotations: Quotation will be opened on 07.10.2013 at 4.00 PM.

6 The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.

7. The quotationers or their authorized representatives may remain present at the time of opening of quotations. The schedule of opening may be altered depending on unavoidable circumstances.

8. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.

9. Interested firms/ consultants are requested to apply with all particulars to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, in following address. The application should accompany with valid credentials and documents in respect of the project. SJDA may call the responsive applicants to submit financial bid.

10. Last Date of Application : **Before 3.00 P.M 07.10.2013 at SJDA office, Siliguri.**

11. Disclaimer : SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all officer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall no be responsible for non-receipt of correspondence sent by post/e-mail/fax/courier.

12. Contact Address : Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.


Chief Executive officer,

Siliguri Jalpaiguri Development Authority

Memo No.

Date:

Copy forwarded for information with a request to display in their office notice board:-

1. District Magistrate, Darjeeling
2. District Magistrate, Jalpaiguri
3. Superintendent of Police, Darjeeling
4. Superintendent of Police, Jalpaiguri
5. Additional District Magistrate, Siliguri
6. Principal, North Bengal Medical College & Hospital, Siliguri
7. Sub Divisional Officer, Siliguri
8. Commissioner, Municipal Corporation, Siliguri
9. Chairman, Jalpaiguri Municipality, Jalpaiguri
10. Additional Executive Officer, Siliguri Mahakuma Parishad, Siliguri
11. Sr. Area Manager, N. F Railway, NJP
12. Post Master, Head Post Office, Siliguri
13. Sub Divisional Information and Cultural Officer, Ghosh Villa, Siliguri
14. The Additional Executive Officer, SJDA for publication in the newspaper(s)
15. The Accounts Officer, SJDA
16. The Associate Planner, SJDA for uploading on SJDA website please.
17. SJDA Notice Board , for display

Chief Executive officer,
Siliguri Jalpaiguri Development Authority