

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403



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Memo No. : 420/Engg /SJDA

Date: 31.10.13

NOTICE INVITING E-QUOTATION NIQ NO: 004 / Engg / Elect. / 2013 - 14 of SJDA

SJDA invites applications for Expression of Interest via E - Quotation / Offline under 2 (Two) bid system from interested and bonafide Agencies for the Operation and Maintenance of Trident Electric Poles along with Advertisement Rights located at the location of Siliguri as below.

Location of the Trident Poles		Advertising Rights		
Sl. no	Area	No of Poles (Approx. nos.)	Facing	Size
01	Burdwan Road (From NHPC Bungalow to Jhankar More)	495	Both facing	2 ft X3 ft

General Terms and Conditions

1. The Agency shall be responsible for the repair or replace the Poles and all the related parts and its fittings, underground cable and CFL lamps, also have to keep the poles painted and straight in position with cement concrete (1:2:4), plaster (6:1) etc. so that the pole lights keep on glowing. Skilled electricians/wiremen who are having requisite certificate from the Director of Electricity will have to be engaged and must ensure about the necessary safety measures in adherence to the IE rules. SJDA will not be responsible for any accident of the staff/worker(s) engaged by the Agency, if caused and will not provide any compensation for any such accident.
2. All costs of Operation and Maintenance of Electric Poles including electricity bills shall be borne by the Agency.
3. If any light of his jurisdiction is seen not glowing for consecutive 2 (two) days, a sum of Rs. 30 for each light of each trident pole per day will be deducted from the Bill.
4. The Agency shall be allowed the rights of Advertising on the Electric Poles with light weight, non glowing but may be of normal or radiant type Boards.
5. The Agency shall however have to pay SJDA an amount to obtain the Advertising Rights.
6. The period of engagement will be for 02 years but this Department has the right to terminate the contract by giving one month's notice depending on the performance of the Agency.
7. The Rate per year quoted by the Agency for the above, i.e. amount to be paid to SJDA will have quoted in the letter pad of the agency in sealed envelopes marking clearly the Notice no and Date.
8. On selection, the Agency must submit Rs. 1, 00,000/- as Security Deposit, which will be kept as Performance Guarantee and 50% of the quoted amount per year shall be deposited within 30 days from the date of issuance of the work order, balance to be deposited within next 120 days. For the next year same payment statute will be followed.
9. Apart from the accepted bid, the Agency will have to deposit appropriate Service Tax and other taxes as applicable.
10. In the event of default of payment of amount payable by the Agency to SJDA and any other dues like electricity bills etc., the same will be recoverable from the Agency as public demand as envisaged under the Public Demand Recovery Act and the contract will be terminated at once without further communication.
11. No defaulter to SJDA will be allowed to participate in the Tender Process. In this regard, the decision of SJDA will be final.
12. The Agency shall not exhibit such Advertisement matter which is obscene in character and of bad taste and which may disturb public peace and tranquillity.
13. The Agency shall not make any addition and/or alteration to the existing structure of the poles in any manner whatsoever.
14. An Agreement will have to be entered between SJDA and the Agency.
15. The design, size and the advertised matter is to be submitted to SJDA for approval along with the location of the advertised Poles.

A) Submission of Quotations: The quotationers shall submit their quotations in two sealed covers enclosed in a main sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri - 734 003.

The sealed cover no.1 shall be superscribed as "Part - I (Technical Bid)" containing technical and financial documents / particulars as detailed under (B) below.

The sealed cover no.2 shall be superscribed as "Part - II (Financial Bid)" containing the amount which should be quoted on quotationer's letter head, clearly mentioning the name of the work.

The submission will be either:

- (1) Online along with scanned self attested copies of documents as listed below.
- (2) By Registered Post with A/D.
- (3) Dropping in the respective Tender Box.

B) Documents to be submitted: Self attested Copies of the following documents will be submitted by the quotationer(s) for pre-qualification. Failure of submission of any of the documents as listed below will render the Tender/Quotation liable to be summarily rejected.

- i) Trade License.
- ii) Income Tax (I.T) PAN.
- iii) P. Tax registration certificate with updated documents.
- iv) VAT Registration Certificate, (If registered).
- v) Company/ Firm/ Co-Operative Society Profile with all relevant papers of its establishment.
- vi) **Electrical supervisors certificate** of competency in Parts 1,2,11,4,6(a),7(a) or equivalent **National Supervisors Certificate** of competency.
- vii) List of similar nature of work / Display of Advertisement Rights executed by the Agency during last 5 years along with **Work Order & Payment Certificate**.
- viii) The interested Agencies for E-Quotation are requested to register with ITI Ltd. well before the last date of request of quotation to participation in the e-quotation. For any query related to e-tendering process contact Sri Kanak Tiwari, Sr. executive CRM, Kolkata Mob.no.:9681094166, Ravi Shankar Thakur, Executive CRM, Siliguri, Mob. No.: 9647907500/8653210719. Agencies shall ensure that necessary clarifications regarding this e-tender are received in time and the requisition of document is done within stipulated time.

1. **E-Quotation Processing Fee:** Rs. 562/- deposit in the form of e-payment through credit card (Master Card / VISA / DINER) or Debit card / Net Banking Account or offline NEFT / RTGS Challan from any CBS enabled Bank and acknowledgement should be uploaded online.
2. **Last date & time of Submission:** 29.10.2013 upto 1:30 p.m. for any type of submission.
3. **Date and time of Opening of Quotations:** 29.10.2013 at 2:30 p.m. (Part - I) and 4.00 p.m. (Part - II) in the Office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Pradhan Nagar, Siliguri.
4. The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.
5. The quotationers or their authorized representatives may like to be present at the time of opening. The schedule of opening may be altered depending on unavoidable circumstances.
6. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
7. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
8. The lowest quotationer will have to enter into an agreement in SJDA's format within 7 (Seven) Days else the same will be treated as cancelled.
9. All details can be obtained from the website- www.sjda.org or www.westbengal.gov.in log on to www.tenderwizard.com/UDWB.


 Chief Executive Officer
 Siliguri Jalpaiguri Development Authority

Date: 21.10.13

Memo No. 420/1(15)/Engg/SJDA

Copy to: With request to display in their Notice Board.

1. Sabhadhipati, Siliguri Mahakuma Parishad.
2. Mayor, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, Electrical Circle - 6, PWD, Siliguri.
10. Executive Engineer, Darjeeling Electrical Division, PWD, Siliguri.
11. Executive Engineer, NBDD, H.C. Road, Siliguri.
12. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
13. D.I.O., NIC, Siliguri for uploading in official website
14. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
15. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


 Chief Executive Officer
 Siliguri Jalpaiguri Development Authority