

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734403



Phone : Siliguri : (0353) 2512922, 2515647
: Jalpaiguri : (03561) 230874
Fax : (0353) 2510056

Memo No. : 544/Engg /SJDA

Date: 9/12/13

NOTICE INVITING QUOTATION NIQ NO: 007 / Engg / Elect / 2013 - 14 of SJDA (2nd Call)

Sealed quotations are invited by the undersigned on behalf of Siliguri Jalpaiguri Development Authority from the Bonafide and experienced Agencies having experience in similar nature of work or street lighting work as mentioned below.

Name of Work: **Annual Maintenance of Trident Poles located at following locations of Jalpaiguri.**

Sl. No.	Location of the Trident Poles	Nos. of Poles (Approx.)
01	From BBD Statue, near BDO Office to Goshala more.	120
02	From Paharpur More to Shani Mandir More, near Sports Complex.	300
03	From Shantipara Bridge to Netaji Modern Club, near Shantipara Bus stand.	70

Scope of work: -

- The Agency will have to repair or replace the Poles and all the related parts and its fittings, Underground cable and CFL lamps, also have to keep the poles painted and straight in position with cement concrete (1:2:4), plaster (6:1) etc. so that the pole lights keep on glowing. Skilled electricians/wiremen who are having requisite certificate from the Director of Electricity will have to be engaged and must ensure about the necessary safety measures. SJDA will not be responsible for any accident of the staff/worker(s) engaged by the Agency, if caused and will not provide any compensation for any such accident.
- Routine inspection should be made during peak-hours i. e. (in the Evening) in each day.
- Agency must have to ensure that all the poles and its lights are lighted up and put off in time by setting of Timer switch during summer and winter suitably. If lights found glowing beyond setting time, a sum of Rs.50 for each Pole per day will be deducted from the Bill.
- The Agency shall be responsible for keeping upto date of the distribution box, feeder pillar box/ panel Board, service connection, meter box unit, timer machine and switch, , loop box etc.
- All tools and plants, ladder, electrical apparatus, use of any vehicles if required etc. will be arranged and all costs will have to be borne by the Agency.
- All types of routine consumables items which are regular in nature will be supplied by the agency within the contract value.
- Any major breakdown / defects should be immediately brought to the notice of the concern Assistant Engineer or Sub - Assistant Engineer.
- On selection, Performance Guarantee of Rs.1, 00,000/- have to be deposited in favour of SJDA.
- If any light of his jurisdiction is seen not glowing for consecutive 2 (two) days, a sum of Rs. 20 for each light of each trident pole per day will be deducted from the Bill.
- The Bill will have to be submitted quarterly and payment will be made after certification of the authorised Officer and after deducting necessary taxes etc. as per Govt. norms.
- Maintenance contract will be valid for a period of 1(One) year but this Department has the right to terminate the contract by giving one month's notice depending on the performance of the Agency.
- The successful quotationer will have to execute an agreement with other formalities. For improper / insufficient maintenance the undersigned will reduce the rate as he dim fit in conformity to the clause of basic agreement. However, for disruption of electric supply due to fault of WBSEDCL or natural calamity the Agency will not be held responsible.
- In between the contract period, the Agency will test (minimum twice) the installation for measurement of insulation resistance and the result should be furnished to concern Sub-Assistant Engineer.
- All works shall be executed in adherence to the IE rules.

A) **Submission of Quotations:** The quotationers shall submit their quotations in two sealed covers enclosed in a main sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri - 734 003.

The sealed cover no.1 shall be superscribed as "**Part - I (Technical Bid)**" containing technical and financial documents / particulars as detailed under 1 (b) below.

The sealed cover no.2 shall be superscribed as "**Part - II (Financial Bid)**" containing the rate/ amount which should be quoted on quotationer's letter head, clearly mentioning the name of the work.

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B) Documents to be submitted: Self attested Copies of the following documents will be submitted by the quotationer /(s) for pre-qualification. Failure of submission of any of the documents as listed below will render the Tender/Quotation liable to be summarily rejected.

- i) **Trade License.**
- ii) **Income Tax (I.T.) PAN.**
- iii) **P. Tax** registration certificate with updated documents.
- iv) **VAT Registration Certificate**, (If registered).
- v) **Company/ Firm/ Co-Operative Society Profile** with all relevant papers of its establishment.
- vi) **Electrical contractors licence with validity period.**
- vii) **Electrical supervisors certificate** of competency in Parts 1,2,11,4,6(a),7(a) or equivalent **National Supervisors Certificate** of competency.
- viii) **List of Electrical maintenance works / street lighting works** executed by the Agency during last 5 years along with **Work Order & Payment Certificate.**

1. Last date & time of Submission: Last date for submission of Quotation offline/ Registered Post with AD:- **20/12/2013** upto 1:30 pm.
2. Date and time of Opening of Quotations: **20/12/2013** at 2:30 pm (Part – I) and 4.00 pm (Part – II) in the Office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Pradhan Nagar, Siliguri.
3. The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.
4. The quotationers or their authorized representatives may like to be present at the time of opening. The schedule of opening may be altered depending on unavoidable circumstances.
5. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
6. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
7. The lowest quotationer will have to enter into an agreement in SJDA's format within **7 (Seven) working Days** else the same will be treated as cancelled.
9. All details can be obtained from the website - www.sjda.org.

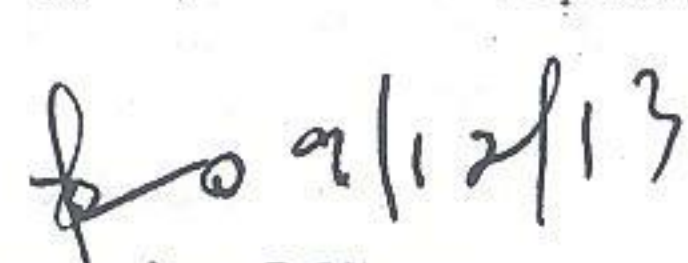

Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Memo No. 544/1(14)/Engg/SJDA

Date 9.12.13

Copy to: With request to display in their Notice Board.

1. Sabhadhipati, Siliguri Mahakuma Parishad.
2. Mayor, Siliguri Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer, Electrical Circle - 6, PWD, Siliguri.
10. Executive Engineer, Darjeeling Electrical Division, PWD, Siliguri.
11. Executive Engineer, NBDD, H.C.Road, Siliguri.
12. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
13. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
14. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority