

SILIGURI JALPAIGURI DEVELOPMENT AUTHORITY

TENZING NORGEY ROAD, PRADHAN NAGAR, SILIGURI – 734 003

AN IS/ISO 9001:2008 CERTIFIED ORGANISATION

NOTICE INVITING TENDER

No. 026 / Engg / Elect / 2016 – 17 of SJDA (2ND RE-TENDER)

Memo No. 707/X/Engg/Elect/SJDA/28/16

(QSF: ENGG 28 / 01)

Date : 31 /08/2016

Sealed tenders are invited on behalf of Siliguri Jalpaiguri Development Authority from resourceful, bonafide and experienced agencies of the following work:

Name of work: Providing & installation of CCTV System at Passport Seva Kendra (PSK) at Himachal Vihar, Siliguri.

1. **Name of Tendering Authority:** Chief Executive Officer, Siliguri Jalpaiguri Development Authority.
2. **Amount put to Tender:** Rs. 2,27,151.00
3. **Time of completion:** 30 (Thirty) Days.
4. **Issue of Tender Documents / Papers:**
 - a. Intending tenderers may obtain the Tender Documents / Papers from the Cash Section of Siliguri Jalpaiguri Development Authority only on payment of requisite amount of Demand Draft / Pay Order or Challan to be deposited in **United Bank of India** in favour of Chief Executive Officer, Siliguri Jalpaiguri Development Authority. No tender paper will be sold beyond the last date of purchasing tender.
 - b. **Last date & time of Purchasing Tender Form: 08.09.2016 up to 5.00 PM.**

5. **Submission of Tenders:**

- a. **Mode of submission:** The tenderers shall submit their tenders in two sealed covers enclosed in a main sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.
The sealed cover no. 1 shall be superscribed as “**Part – I (Technical Bid)**” containing technical and financial specifications / particulars as detailed under 6 (b) and 6 (c) below along with the Earnest Money and cost of tender documents (if necessary).
The sealed cover no. 2 shall be superscribed as “**Part – II (Financial Bid)**” containing rate duly filled up, in the tender documents purchased or down loaded, in percentage terms At Par, Below or Above than the Departmental Price Schedule attached for the work.

Documents to be submitted:

Self attested Copies of the following documents will be submitted by the quotationer / (s) for pre-qualification. Failure of submission of any of the documents as listed below will render the Tender/Quotation liable to be summarily rejected. In the form of Affidavit before Notary as the correctness

- i. Trade License.
- ii. Partnership Firm / Co-Operative Society Profile with all relevant papers of its establishment.
- iii. Income Tax (I.T.) PAN.
- iv. VAT Registration Certificate (If registered).
- v. List of Similar type of Works amounting to Rs. 0.50 Lac in a single job, executed by the Agency during last 5 years along with **Work Order & Completion certificate**
- vi. Authorization Certificate from OEM is to be submitted in the Technical Bid.
- vii. A written declaration in the form of **Affidavit before Notary** as the correctness of the copies of all documents mentioning the NIT no. and name of the work.

Financial Instruments:

- b. **Earnest Money: Rs. 4543.00** (May be paid in the form of Demand Draft / Pay Order in favour of Chief Executive Officer, Siliguri Jalpaiguri Development Authority) should be attached along with Part – I i.e., Technical Part.
 - c. **Cost of Tender Form: Rs. 700.00** (May be paid in the form of Demand Draft / Pay Order or Challan to be deposited in **United Bank of India** in favour of Chief Executive Officer, Siliguri Jalpaiguri Development Authority).
6. **Last date & time of Submission: 09.09.2016 up to 1.30 PM.**

7. **Receiving of Tender Documents / Papers:** Tender will be received through tender box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Siliguri.
8. **Opening of Tenders:** "Part – I" will be opened on **09.09.2016 at 2.30 PM** and the "Part – II" of the qualified tenderers will be opened on **09.09.2016 at 4.00 PM**. The tenderers or their authorized representatives may like to present at the time of opening of both "Part – I" and "Part – II". The schedule of opening may be altered depending on unavoidable circumstances.
9. The tenderers shall have to show original copies of the submitted documents at the time of evaluation of the tenders.
10. Tenderer or his authorised representative must be present at the time of opening of "Part – I (Technical Bid)" & "Part – II (Financial Bid)".
11. **Details of Work:** The details of the work may be seen in the tender documents / papers or from the tendering wing of the Engineering Section.
12. The tendering authority is not bound to accept the lowest rates and reserves the right to cancel any or the entire tender / (s) without assigning any reason there to.
13. The rate quoted in the proper place of the tender form enclosed with the tender documents shall only be treated as valid and no other conditions along with or submitted later on shall be acceptable.
14. 1 % Cess will be deducted from the Bill (s) for welfare of labour as per Govt. notification.
15. If the lowest rate comes to below 10 % of the estimated value then performance security @ 2.5% of the contract value should be paid in the form of Demand Draft in favour of CEO, SJDA before the process of Formal Tender, failing which action will be taken and the order will be treated as cancelled. The same may be released after completion of the work with value of at least 80%
16. The maintenance period of the work to be considered as **1 (One) year** from the date of completion of the work and the release of Security Deposit would be subject to quality and proper maintenance of the work and its components satisfactory for the entire period of one year.
17. All details can be obtained from the website.

31/8/16
Chief Executive Officer

Siliguri Jalpaiguri Development Authority

Memo No.: 707 / (1)16/X/Engg/Elect/SJDA/28/16

Date: 31 /08/2016

Copy to: With request to display in their Notice Board.

1. Addl. Executive Officer, Siliguri Mahakuma Parishad.
2. Commissioner, Siliguri, Municipal Corporation.
3. District Magistrate, Darjeeling.
4. District Magistrate, Jalpaiguri.
5. Chairman, Jalpaiguri Municipality, Jalpaiguri.
6. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
7. Superintendent of Police, Darjeeling.
8. Superintendent of Police, Jalpaiguri.
9. Superintending Engineer (Electrical), Northern Circle, PWD, Siliguri.
10. Executive Engineer, Jalpaiguri Electrical Division, Jalpaiguri.
11. Executive Engineer (Electrical), North Bengal Development Department, H. C. Road, Siliguri.
12. Executive Engineer, Darjeeling Electrical Division, PWD, Siliguri.
13. A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
14. Assistant Engineer (Electrical), Siliguri Jalpaiguri Development Authority, Siliguri.
15. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
16. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.

31/8/16
Chief Executive Officer

Siliguri Jalpaiguri Development Authority

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