



OFFICE OF THE CHIEF EXECUTIVE OFFICER

Siliguri Jalpaiguri Development Authority

Tenzing Norgey Road, Pradhan Nagar, Siliguri, Dist: Darjeeling, Pin – 734 003
Phone: (0353) 2512922, 2515647, Fax: (0353) 2510056, e-mail: sjda@sify.com Web: www.sjda.org

Memo No. **716/eng/SJDA**

Date **26.9.13**

NOTICE INVITING QUOTATION (NIQ) OF NO. 009 / ENGG / 2013 – 2014 OF SJDA (4th Call)

Sealed quotations (Offline) are hereby invited in two bid system on behalf of the Siliguri Jalpaiguri Development Authority (SJDA) from reliable, resourceful, bonafide and experienced firms / companies individual contractors having financial capability and sufficient technical credential for execution of work within last 5 (five) years from the date of NIQ for the work “Supply & Plantation along the both sides of Kawakhali Main Road, Siliguri”.

Sl. No.	Description of Item	Unit	Quantity	Rate Rs.	Amount Rs.
1	Digging Planting Pits of size 0.45 X 0.45 X 0.45 M for normal soil.	Each	1420		
2	Supply of Plants 2-3 years old				
	a) Krishnachura, Radhachura of 5 Feet height.	Each	200		
	b) Mussanda, Bottlebrush of 3 Feet height.	Each	610		
	c) Bougainvillea, Fire Ball of 3 Feet height.	Each	610		
3	Infilling Pits with dugout soil & applying fertilizer, pesticides, good earth where necessary by supply.	Each	1420		
4	Transplanting seedlings in Pits weeding cleaning mulching etc.	Each	1420		
5	Maintaining of Plants, application of fertilizer and pesticides if necessary, manuring & vermin composting, watering and all other incidental works & charges, watch & ward for 2 (Two) years.	Job	1		
6	Supplying, fitting & fixing Bamboo Gabions of 5 feet height with at least 3 nos. supporting bamboo as per necessity to protect the plant.	Each	1420		

Total:

Total (In words):

1. Scope of work:

- Survey & Demarcation for planting trees.
- Cleaning, cutting bushes, weeds & removing the same.
- Earth filling as required.
- Supply and delivery of Plants as per schedule and approved by the Authority.
- Plantation including digging pits and other incidental works.
- Providing Fertilizer, Manure, insecticides as required.
- Protection by fencing and its maintenance for **2 (Two) years**.
- Maintenance of plants for **2 (Two) years** to achieve the height as per schedule including watering, manuring protecting etc.
- Providing required labours and other works as per the estimate, drawings and as instructed by the authority

2. Time of Completion: **2 (Two) Months** w.e.f. the date of issuing Work Order.

3. Validity of Bid: 120 Days w.e.f. the date of publishing this NIT.

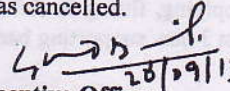
4. Payment Schedule: Payment shall be made only if all the number of Plants are alive and healthy as per this quotation terms & conditions. The payment shall be made as per the following payment schedule:

Work	Payment Schedule	
	Period	Payment (%)
Plantation	2 (Two) Months after completion of Planting.	60 %
	1 (One) Year after maintenance.	20 %
	2 (Two) Years after maintenance.	20 %
Fencing	2 (Two) Months after completion of Planting.	70 %
	1 (One) Year after maintenance.	20 %
	2 (Two) Years after maintenance.	10 %

N.B. No advance will be paid

5. Submission of Quotations:

- a) **Mode of submission:** The quotationers shall submit their quotations in two sealed covers enclosed in a main sealed envelope addressed to the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri – 734 003.
- The sealed cover no. 1 shall be superscribed as “**Part – I (Technical Bid)**” containing technical and financial specifications / particulars as detailed under 5 (b) below.
- The sealed cover no. 2 shall be superscribed as “**Part – II (Financial Bid)**” containing the rate of individual items which should be quoted on quotationer’s letter head in the above format.
- b) **Documents to be submitted:** Copy of the following documents will be submitted by the quotationer / (s) for pre-qualification.
- Trade License.
 - Income Tax (I.T.) PAN.
 - Professional Tax (P.T.) Registration Certificate.
 - Value Added Tax (VAT) Registration Certificate (If registered).
 - In case of Co-operative Societies, Registration Certificate along with the Clearance Certificate for current financial year and name of all members of Society that covered under Co – operative Act to be provided with application.
 - Experience Certificate as Credential of the similar nature of work within last 10 (ten) years from the date of NIQ.
 - A written declaration in the form of Affidavit before Notary as the correctness of the copies of all documents.
6. **Receiving of Quotations:** Quotations will be received through box kept in the office of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Pradhan Nagar, Siliguri.
7. **Last date & time of Submission:** 03.10.2013 up to 1.30 PM (Part – I & Part – II).
8. **Opening of Quotations:** “Part – I” will be opened on 03.10.2013 at 2.30 PM and the “Part – II” of the qualified quotationers will be opened on 03.10.2013 at 4.00 PM.
9. The quotationers shall have to show original copies of the submitted documents at the time of evaluation of the quotations.
10. The quotationers or their authorized representatives may like to present at the time of opening of both “Part – I” and “Part – II”. The schedule of opening may be altered depending on unavoidable circumstances.
11. Bidder shall not be in a conflict of interest with one or more parties in the bidding process.
12. SJDA reserves right to withdraw from whole process or any part thereof to accept or reject any or all offer at any stage of the process. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non-receipt of correspondence sent by post / e-mail / fax / courier.
13. The lowest quotationer will have to enter into an agreement in SJDA’s format within 7 (Seven) Days after depositing the Earnest Money @ 2.00 % on the lowest quoted rate else the same will be treated as cancelled.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority

Memo No.....

Date.....

Copy to: With request to display in their Notice Board.

- Sabhadhipati, Siliguri Mahakuma Parishad.
- Mayor, Siliguri Municipal Corporation.
- District Magistrate, Darjeeling.
- District Magistrate, Jalpaiguri.
- Chairman, Jalpaiguri Municipality, Jalpaiguri.
- Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
- Superintendent of Police, Darjeeling.
- Superintendent of Police, Jalpaiguri.
- Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
- Superintending Engineer, Northern Circle, PWD, Jalpaiguri.
- Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
- Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
- Executive Engineer, Construction Board, Gayaram Build, H.C. Road, Siliguri.
- Executive Engineer, Darjeeling Division, PWD.
- A. P., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
- D.I.O., NIC, Siliguri for uploading in official website
- Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
- Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri.


Chief Executive Officer
Siliguri Jalpaiguri Development Authority