



Siliguri Jalpaiguri Development Authority

A statutory body under Department of UDMA

An ISO 9001:2008 Certified Organisation

Himanchal Vihar, Matigara-734-010

Phone: Siliguri – 0353-2512922/2515647 Jalpaiguri – 03561-230874 E-mail: sjdawb@gmail.com

Memo No.

1414/I/Admn/820/2022

Date. 26/11/25

NOTICE INVITING BID (E-BIDDING) NO. 01/Hoarding/near Patha Sathi /2025-26 OF SJDA

Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA), Siliguri invites ONLINE BID (E - BID) of the following work.

- 1. Name of Work:** Rent for space for advertisement display hoarding of 40ft.x 50 ft. size (ONE NUMBER) at the following location for the period of 1 (one) year, which may be extended for another two years subject to satisfactory performance and timely payment of upfront money.
- 2. Location:** Near Patha Sathi, Fulbari in Jalpaiguri district, West Bengal.
- 3. PLEASE FOLLOW PRE-BID MEETING SCHEDULE (DATE AND TIME SCHEDULE BELOW)**
- 4. E-Filing:** In the events of e-Filing intending bidder has to download the bid document from the website <http://etender.wb.nic.in> directly by the help of Digital Signature Certificate. (Details of which has been narrated in "Instruction to Bidders").
- 5. Period of Display:** 1 (one) year from the date of taking over possession with 10% increment of quoted and accepted rate (excluding GST and other applicable Taxes) each year from the 2nd year, if the contract agreement is extended.
- 6. In the event of e-Filing,** intending bidder may download the tender document from the website: <https://wbttenders.gov.in> directly with the help of Digital Signature Certificate & earnest money may be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority.

Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in e - Tender details at Page No. 3.

The documents submitted by the bidders should be indexed and also should be according to her/ his / their Firm name.

Earnest Money: The amounting to Rs.20,000/- (Twenty Thousand) only of Earnest Money is to be submitted online in favour of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority (SJDA) at the time of



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- g. Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co.-Op. Societies are required to submit as follows.
- i. Valid Registration certificate issue by the Co-operative Department.
- ii. Audit report audited by Co-operative Deptt. for the year 2023-24.
- iii. Resolution copy of Annual General meeting for the year 2023-24.
- h. The partnership firm shall furnish the registered partnership deed.
- i. Any change of BOQ will not be accepted under any circumstances.
- GST, Royalty & all other statutory levy/Cess if applicable will have to be borne by the agency.

Date & Time Schedule:

Sl. No.	Particulars	Date & Time
1.	Date and time of Publishing of Bid (online)	01.12.2025 at 04.00 PM
2.	Bid documents download and uploading of bid start date and time (online)	01.12.2025 at 04.00 PM
3.	Bid proposal download & uploading ended date & time (online)	23.12.2025 up to 06.00 PM
4.	Date, Time and Venue of the Pre-bid meeting If any queries, please feel free to contact details provided below: Sri Sanjay Malakar, AEO, SJDA Phone No.94349-85365 Email ID: sjdawb@gmail.com	15.12.2025 at 12.00 noon at SJDA Office, near Passport Seva Laghu Kendra, Himanchal Vihar, Matigara-734010
5.	Bid opening date for Technical Proposal (online)	26.12.2025 at 11:00 AM
6.	Bid opening date for Financial Proposal (online)	Will be declared after technical evaluation.

9. Terms and Conditions:-

- i. The selected agency/ successful bidder shall not exhibit such advertisement matter which are obscene in character and are of bad taste and may disturb public peace and tranquility. The selected Agency shall have to maintain the materials in display will not disturb and put hindrance to the traffic movement. No matter relating to items that may cause health hazard like tobacco products or liquor etc. shall be advertised



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any time. On receipt of the order in this behalf the selected agency shall hand over vacant and peaceful possession of the site to the Siliguri Jalpaiguri Development Authority and no claim in this respect will be given/entertained.

xvii. The selected agency shall maintain safety measures while installing advertisement materials to avoid any accident that may endanger public safety and the agency shall be liable for any such situation.

xviii. The selected Agency shall maintain that the materials in display will not disturb and put hindrance to the traffic movement. The selected agency shall not exhibit such Advertisement Matter which are obscene in character and test and may disturb public peace and tranquillity. No matter relating to items that may cause health hazard like tobacco products or liquor etc. shall be advertised.

xix. The Chief Executive Officer, Siliguri Jalpaiguri Development Authority reserves the right to cancel the N.I.B., work order and agreement due to unavoidable circumstances and no claim in this respect will be entertained or given from SJDA. On receipt of the order in this behalf the selected agency/ successful bidder shall hand over vacant and peaceful possession of the site to the Siliguri Jalpaiguri Development Authority.

xx. During the scrutiny or at any stage of bidding or even after award of contract, if it comes to the notice of the BID Inviting Authority that the credential(s) and/or any other paper(s) of any bidder are incorrect / manufactured / fabricated, his/her/their bid for tender will be considered as non responsive and will be out rightly rejected with forfeiture of Earnest money/Security deposit and amount deposited. Penal Action will also be initiated against him/her/them as per rule.

xxi. All necessary clearance, no objection certificate for installation of all the above noted structure as applicable need to be obtained by the selected agency from competent authorities like Siliguri Municipal Corporation etc.

xxii. Before issuance of the work order, the bid inviting authority may verify the credential & other documents of the highest bidder if found necessary. After verification, if it is found that such documents submitted by the highest bidder is either manufactured or false in that case, work order will not be issued in favour of the bidder under any circumstances.

xxiii. The engagement or agreement and work order may be cancelled any time without compensation in the event of Natural calamities, War, Govt. Direction etc. or for any such events beyond the control the Authority, or where the agencies entrusted / engaged in illegal / unlawful activity in the said location / premises.

xxiv. Violation of any Terms and Conditions by the selected agency will lead to cancellation of the Contract Agreement and forfeiture of the deposited amount.

10. Refund of EMD: The Earnest Money of all the unsuccessful Bidder will be refunded.

Deposition of Quoted Amount: The bidder has to quote the rate for 1 (one) year as a whole. But the successful bidder shall deposit for first year revenue amount along with GST and other Government taxes in advance as per Letter of Acceptance issued from SJDA before issue of the work order. The successful bidder (as lessee) will also has to sign an agreement with the Chief Executive Officer, Siliguri Jalpaiguri Development Authority (as lesser) on requisite stamp within seven days after informed by SJDA. The bid documents along with other Terms and Conditions shall form part of the agreement and the Successful Bidder (as lessee) shall be bound himself /herself/ themselves to abide by the same. The revenue amount for 2nd and 3rd year along with GST and other Government taxes to be deposited in



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along with other Terms and Conditions shall form part of the agreement and the Successful Bidder (as lessee) shall be bound himself /herself/ themselves to abide by the same. The undersigned shall also reserve the right either to accept or reject any or all the bids without assigning any reason whatsoever.

Subash Chandra
Chief Executive Officer,

Siliguri Jalpaiguri Development Authority

Memo no. 1414/1070/SJDA

Date. 26/11/25

Copy forwarded to :-

1. The A.E.O., SJDA, for Website uploading.
2. The Addl. Chief Engineer, SJDA
3. Notice Board, SJDA.
4. Notice Board, UTTARKANNYA, Fulbari- 734015
5. Notice Board, Siliguri Mahakuma Parishad- 734001
6. Notice Board, Jalpaiguri Zilla Parishad- 735101
7. Notice Board, O/o the SDO, Siliguri- 734003

Subash Chandra
26/11/25
Chief Executive Officer,

Siliguri Jalpaiguri Development Authority



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encrypted in the B.O.Q. under Financial Bid. In case quoting any rate except in BOQ, the bid liable to summarily rejected.

- v. Special Terms & condition (Download & upload the same after Digitally Signed)

SI No	Category Name	Details
A.	CERTIFICATES	1. Professional Tax (PT) deposit receipt challan for the year 2024-25 (with updated challan) 2. GST 3. Pan Card, 3. Valid trade licence 4. Income Tax (Saral) acknowledgement receipt for last 03(Three) Assessment years.
B.	Only for COMPANY / Firm matters	1. Registration Certificate under Company Act. (if any). 2. Registered Deed of partnership Firm/Article of Association & Memorandum. 3. Power of Attorney (For Partnership Firm/Private Limited Company, if any)
C.	For registered Unemployed Engineers Co-operative Societies/ Unemployed Labour Co-operatives	4. Registration certificate issued by the co-operative department, audited report audited by Co-operative department for the year 2023-24, resolution copy of Annual General Meeting for the year 2023-24 are to be submitted by the Registered labour Co-Op(S) Engineers' Co-Op.(S)
D.	Credential Certificates	Credential Certificate: As stated earlier Credential certificate is to be issued by the competent authority showing satisfactorily completion as a prime agency during the last 3 (three) years prior to the date of issue of this NIB a single work of similar nature of SJDA or of other State / Central Govt. Department or statutory body, Zilla Parishad, Mahakuma Parishad, Panchayat Samiti or Municipality.

Note – Failure of submission of any of the above mentioned documents will render the tender liable to summarily rejected.



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PRE-QUALIFICATION APPLICATION

To
The Chief Executive Officer,
Siliguri Jalpaiguri Development Authority,
Himanchal Vihar, near Passport Seva Laghu Kendra,
Matigara-734 010

Ref : - E-BID No. _____ of Chief Executive
Officer, Siliguri Jalpaiguri Development Authority.

Name of work: _____

Respected Madam/ Sir

Having examined the Bid documents along with terms and conditions and special terms and conditions thoroughly and carefully, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of (name of Firm) _____ in the capacity (individual /duly authorized) to submit the order.

The necessary evidence admissible by law in respect of authority assigned to me/us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

I/We are interested in bidding for the work(s) given in Enclosure to this letter.

I/ We clearly understand that:

- Tender Inviting & Accepting Authority can amend the scope & value of the contract bid under this Notice.
- Tender Inviting & Accepting Authority reserves the right to reject or accept any application or reject all applications or cancel the bid/ tender without assigning any reason and no claim in this respect will be given or entertained by the Authority.

Enclosures :

- Signed Bid Notice.
- Date:.....

.....
Signature, name and designation

of Authorised Signatory.

For and on behalf of.....

(Name of the Applicant)



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N.B.: This application must be made in the Letter Head Pad of the firm in which application is made, clearly mentioning the address and contact number and email ID of the firm.

AFFIDAVIT

(To be furnished in Non-Judicial Stamp Paper of appropriate value duly notarized on or after the date of publication of this e-BID no. _____ of SJDA)

1. I/ We, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted is proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the undersigned.
2. The undersigned do hereby certify that neither me nor my firm _____ nor any of its constituent partners/member(s) of a Joint venture or consortium is under suspension/debarment of this Department till the date of participation on this e-BID.
3. The undersigned also hereby certifies that neither my / our firm _____ nor any of its constituent partners have failed to executed any work contract under Siliguri Jalpaiguri Development Authority and terminated under any clause of Standard Bidding Document by the Chief Executive Officer, Siliguri Jalpaiguri Development Authority during last 5 (five) years.
4. The undersigned would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Authority (SJDA) to verify the statements made.
5. The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Authority.
6. Certified that I/ we have applied in the Bid vide mentioned e-BID of the Chief Executive Officer, Siliguri Jalpaiguri Development Authority in the capacity of individual/ as a partner of a firm & I / We have not applied severally for the same job.
7. Certified that I/ we have access to or have available liquid assets (aggregate of working capital, Cash-in-Hand, uncommitted Bank Guarantees) to run the work during working period/ contract period
8. Before entering the bid, I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting BID (NIB) and other documents mentioned therein. I/We have also carefully gone through the 'Terms and Conditions and Special Terms and Conditions' mentioned in this Bid Notice.
9. I/We promise to abide by all the stipulations of the agreement or contract documents and carry out and complete the work to the satisfaction of the Authority.
10. I/ we, the undersigned, do certify that all the statements made in the attached documents are true and correct. If any declaration submitted is found / ascertain to be incorrect / fabricated /misrepresented / fraudulent etc., accordingly BID will be liable to be cancelled / terminated immediately & I / my firm / company shall also be liable to be prosecuted under BNS (section 197, 199 & 200 of Indian Penal Code, 1860) correspondence sections in chapter XIV along with section- 71 & section -73 of Indian Information & Technology Act 2008 & any other applicable law for the time being in force in addition to forfeiture of Earnest Money and/or Security Deposit and/or Additional performance Security (if any).

Date:.....

.....
(Signature, name and designation of Authorised Signatory)

.....
(Name of the Applicant)