



## Siliguri Jalpaiguri Development Authority

A Statutory Authority Under Department of UDMA

An IS/ISO 9001:2008 Certified Organisation

Tenzing Norgey Road, Pradhan Nagar, Siliguri-734003

Phone: Siliguri – 0353-2512922/2515647 Jalpaiguri – 03561-230874 E-mail: sjdawb@gmail.com

Dated: 9.3.23

### NOTICE INVITING ONLINE EOI (e - QUOTATION) NO. 004 / ENGG / 2022 - 2023 OF SJDA

#### Expression of Interest for Detail Survey, Plan, Design and Cost Estimation of Tarmac and Infrastructural Development of Matigara Truck Terminus at Paribahan Nagar, Dist. Darjeeling.

An Expression of Interest (EOI) is hereby invited by Siliguri Jalpaiguri Development Authority (SJDA) from the registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having experience of not less than five years in Planning, Designing and preparation of Drawings for The detail survey, Plan, Design and Cost Estimation including BOQ preparation of infrastructural development of Matigara Terminus at Paribahan Nagar, Darjeeling.

#### About the Project:

Arrangement of Trucks and Buses to halt separately at same tarmac but with separate entrance, Toilet block, Security Room with amenities and facilities on a plot measuring 5 acre (approx) which is presently used as Truck Terminus (Copy enclosed) . The space must accommodate 150 nos Volvo Buses with provision of all amenities and facilities and the rest portion to be developed as Truck Stand with separate entrance. Development and design of approach road should also be taken into consideration.

#### Scope of Work:

The work would include preparation of details of Architectural Drawings, as per available site with preparation of detail estimate of the proposed Infrastructure development with bill of quantities including sanitary, plumbing, electrical, firefighting arrangements, air conditioning if required, other ancillaries etc. The detailed estimate is to be prepared on the basis of PWD schedule of rates. In case of non-scheduled items, analysis of rates may also be provided with at least 3 supporting rates.

- 1) Architectural Drawings including preparation of Plans, Elevations, Sections, Perspective Drawings, Architectural Details etc.
- 2) Structural drawings along with design calculation
- 3) Detail design & drawings of Water Supply, Sewerage, Drainage, Electricals,



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Air conditioning and other related ancillaries.

1/373183/2023 Any change in Architectural and other Designs of the building as may be suggested by an Expert Panel must be done by the selected bidder free of cost. Also, any other unavoidable change is to be done by the selected bidder free of cost.

- 5) Preparation of detailed estimate, bill of quantities for the building and ancillary works like electrical, sanitary, fire-fighting arrangements, air-conditioning etc.
- 6) Periodical Architectural supervision of construction work including ancillary works.
- 7) The Structural Design must be vetted by IEST, JU, IIT-Kharagpur or similar Institute as agreed upon by SJDA and the fees for the same would have to be borne by the Architect / Agency / Consultancy Firm.

**ELEGIBILITY TO PARTICIPATE:**

*Registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms* having not less than **five years** of experience in designing similar type of projects may participate in this Expression of Interest (EOI). The Multi-Disciplinary Firms / Agencies / Consultancy Firms, who have executed similar projects, may also submit their proposals.

**SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/ OFFER:**

- a) The accepting authority/ SJDA reserves right to withdraw from whole process or any part thereof or to accept or reject any or all bid(s)/offer(s) including the lowest bid/offer received at any stage of the process without assigning any reason whatsoever to the participants. No formal obligation shall accrue to SJDA or in such an event authority shall not be responsible for non- receipt of correspondence sent by post/e-mail/fax/courier.
- b) For selection /finalization of the offer /bid, at first responsiveness will be verified as per eligibility criteria and submitted documents.

**BID DOCUMENTS**

Technical bid shall contain

- 1) Total Turnover of the company / firm for the last 3 years specifying eligibility criteria.
- 2) Trade License/Company Registration Certificate valid at least up to the date of submitting their bid
- 3) Income Tax (I.T.) PAN.
- 4) Auditor's Certificate for Turnover
- 5) Registration certificate of Council of Architecture valid at least up to the date of submitting their bid
- 6) Experience on successful preparation of similar type of works specifying eligibility criteria within last 5 years.
- 7) Key professional staff qualification and competence for the assignment (Details of Architects and Engineers).
- 8) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017.
- 9) Concept proposal

Any participant bidder not following the steps in submitting their bid /offer as described are liable to be disqualified.



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- b) The final selection/acceptance of the bid/offer shall be made by a panel of experts to be constituted by the SJDA, Siliguri
- c) For selection/finalization of the offer/bid, at first responsiveness will be verified as per eligibility criteria and submitted documents. The eligible participants will have to make a Power Point presentation of their architectural design and other details before the panel of experts to be constituted by the SJDA, Siliguri at Conference Hall of SJDA office building, Siliguri on the day of evaluation of the Technical bids (the date will be announced in due course). During presentation, the participants bidder will have to present their concept to visualize the proposed Project along with three dimensional drawings preferably from different angles. The participants will have to arrange for laptop, computer etc. for venue of the presentation. Final selection will be made on the basis of marks given by the panel (80% weightage will be taken from the marks obtained in the Technical Bid and 20% weight age will be taken from the marks obtained in the Financial Bid).

Qualifying marks will be 80 % from Technical Bid proposal. The marking system would be as follows: -

Technical bid/ proposal:

SL. No.	CRITERIA	MARKS
01	Key professional staff qualification and competence for the assignment	25
02	Value of Similar nature of works completed within last 5 years	25
03	Concept Plan & Design and presentation thereof	50
	Total Marks	100

The score would be the arithmetic sum of the percentage of the marks assigned to the bidder under each of the parameter listed above.



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Financial bid /proposal (Financial bid of top 3 technically qualified bidder will be opened only) -

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**TERMS & CONDITIONS:**

- (1) Before submitting any bid offer, the intending participants should make themselves acquainted, thoroughly, with the local conditions prevailing by actual inspection of the site and take into considerations all aspects including actual size and availability of land, communication facilities, climate conditions etc. As no claim whatsoever will be entertained on these accounts, afterwards.
- (2) All related expenditure incurred by the bidders for preparation, submission, clarification etc. shall not be borne by SJDA.
- (3) As per the evaluation criteria specified above, selected successful bidder maybe called for negotiations for improvement of Terms of Reference and scope of work and financial terms. SJDA reserves the right to negotiate with the successful bidder.
- (4) The selected bidder will have to enter into an agreement of contract with SJDA within 10 (ten) days of issuance of the LOI.
- (5) The detailed drawings would have to be submitted by the Architect / Agency / Consultancy Firm within 30 (Thirty) Days from the date of issue of LOI. Considering the size of the Project, 'NOC' (No Objection Certificate) from the Environment Department / Pollution Control Board under Government of West Bengal would be required.
- (6) The building design must conform to the prevailing rules of the Sanctioning Authority. Fire safety norms must be as per relevant B.S. Codes and National Building Code.
- (7) **Fees Payable:** -  
Fee would be paid as a percentage of the Total quoted / accepted Fee inclusive of taxes as mentioned against each item of works as per following. Payments will be released only after approval by the Competent Authority.

- (i) Preparation of details of Architectural designs drawings: -
  - a) On submission of GPS Survey/ Total Station survey and Concept drawings - 10%
  - b) On approval of Detailed Architectural designs & drawings - 20%
- (ii) On approval of Structural Designs including the items indicated below - 40%
  - a) Preparation of Details of Structural designs & drawings
  - b) Preparation of Estimates with Bills Of Quantities (BOQ)
  - c) Sanitary and Plumbing designs & drawings
  - d) Electrical designs & drawings
  - e) Firefighting arrangements
  - f) Air conditioning Systems if required
  - g) Other ancillaries etc.



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(iv) Preparation of a good model by a reputed modeler - 10 %

1/373183/2023 Periodical Architectural Supervision during construction period - 10%

(vi) All other relevant works as required during construction and till completing of the project - 10 %

The stages of payment may, however, be finalized during the Pre-Bid Meeting in consultation with the participating bidders.

(8) Separate tender/ bid will be invited by SJDA for construction of the Proposed Bus/Truck Stand. Construction supervision shall have to be taken up by the selected bidder after actual construction begins (to be communicated separately) and shall continue till completion of the project in the field. The periodical supervision should preferably be once in a month. If required, the frequency of visits to the Project site might be increased.

(9) Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

(10) The payment shall be based on progress of works as stated under clause (7) above. Maximum of 95% (ninety five percent) payment shall be made on achieving 100% (hundred percent) of each item of works. Balance 5% (five percent) payment shall be made on completion of the whole project and on carrying out modifications, if any, successfully. If no component of the works as stated is executed by the selected bidder, for whatsoever reason, no payment shall be made.

(11) Download and Bid Submission / Upload Start Date & Time - **10.03.2023 from 16.00 hrs.**

(12) Intending participants may attend the pre-bid meeting on **17.03.2023 at 12.00 hrs.** in the Conference Hall of SJDA, Tenzing Norgy Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003.

(13) Download and Bid Submission / Upload End Date & Time - **06.04.2023 up to 16.00 hrs.**

(14) Date of opening of Technical Proposals - **10.04.2023 at 11.00 hrs.**

(15) Date of opening of Financial Proposals will be declared after technical evaluation.

(16) No conditional bid/offer shall be accepted.

(17) The Bidders shall have to show original copies of the submitted documents at the time of evaluation of the bids.

(18) Bidder shall not be in a conflict of interest with one or more parties in the bidding process.

(19) In the event of e-Filing intending bidder may download the quotation documents from the website **<https://wbtenders.gov.in>** directly by the help of his Digital Signature Certificate (DSC).

(20) In case of online submission, Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the Website **<https://wbtenders.gov.in>** Quotation documents may be downloaded from website & submission of Technical Bid / Financial Bid as per the Date / Time Schedule stated in this NIQ. The documents submitted by the bidders should be properly indexed & attested with seal.

(21) Any corrigendum, addendum, modification, extension, change etc. in the EOI/Bid including dates, venue, conditions, minutes of meeting etc. will be uploaded in the SJDA website (**[www.sjda.org](http://www.sjda.org)**) which will be treated as public announcement / communication required for the EOI/ Bid and EOI/Bid will be treated as revised accordingly. Bidders are advised to follow SJDA website (**[www.sjda.org](http://www.sjda.org)**) regularly related to the captioned project for all public announcements / communications.



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(23) Contact Address: Siliguri Jalpaiguri Development Authority, Tenzing Norgey Road, Central Bus Terminus, Pradhan Nagar, Siliguri-734003, Telephone Nos. 0353-2515647 / 2512922, Fax-2510056 during office hours.



**Chief Executive Officer**  
Siliguri Jalpaiguri Development Authority

**Copy to:** With request to display in their Notice Board.

1. The Joint Secretary, U.D. & M.A. with a kind request to publish the matter attached herewith in official website of the Department.
2. District Magistrate, Darjeeling.
3. District Magistrate, Jalpaiguri.
4. Chairman, Jalpaiguri Municipality, Jalpaiguri.
5. Addl. Executive Officer, Siliguri Mahakuma Parishad.
6. Commissioner, Siliguri Municipal Corporation.
7. Secretary, Jalpaiguri Jilla Parishad, Jalpaiguri.
8. Superintending Engineer, PW (Roads), SHC-IV, Shaktigarh, Siliguri.
9. Executive Engineer, Northern Circle, PWD, Jalpaiguri.
10. Executive Engineer, North Bengal Development Department, H. C. Road, Siliguri.
11. Executive Engineer, North Bengal Construction Division, PWD, Siliguri.
12. A. E.O., Siliguri Jalpaiguri Development Authority, Siliguri for uploading in SJDA website.
13. D.I.O., NIC, Siliguri for uploading in official website.
14. Notice Board, Siliguri Jalpaiguri Development Authority, Siliguri.
15. Notice Board, Siliguri Jalpaiguri Development Authority, DCRPD Building, Near Sadar Hospital, Jalpaiguri



09/03/23  
**Chief Executive Officer**  
Siliguri Jalpaiguri Development Authority